

**TOWN OF DELHI  
BOARD MEETING  
September 12, 2022  
7:00PM**

Supervisor Tuthill called the meeting to order at 7:00pm.

Those present:

Councilmember's: Margaret Baldwin, Matt Krzyston, and Christina Viafore, Bill Cairns.

Highway Superintendent Daren Evans

Residents: Cindi Cobbe, Horace Lee, Richard Gumo, Rick Ackerly, Scott Oles

**The Pledge of Allegiance** was led by Councilmember Viafore.

**Privilege of the Floor:**

Mary Bonderoff introduced herself to the board; she is SUNY Delhi's Officer in Charge (Interim President). She gave a brief history of her career and her wishes to build community outreach and to connect with local businesses for building workforce development and micro credential opportunities for employers and community members.

Scott Oles spoke regarding Federal Hill #3, he wants to have the road closed off and relabeled as a hiking trail. Supervisor Tuthill stated the town would need to do an abandonment; if one of the property owners object it can't happen. Maybe we can send letters to the landowners and see if anyone objects. Oles requested the town follow up on the request.

Richard Gumo wished to draw the board's attention to the photos of 9/11 on the wall in the court. Gumo explained his connection with the photographer and the loss of a good friend. He invited everyone to look at the pictures.

Richard Gumo also announced his retirement and voluntary resignation from the elected position of Delhi Town Justice. He read his letter to the board and audience thanking the court clerk, bailiff, town clerk's office, law enforcement, attorneys and his family. The effective date of his retirement/voluntary resignation will be 9/30/22. Supervisor Tuthill thanked Gumo for all his years of service.

Horace Lee spoke regarding the ongoing situation on Dirt Road. Tuthill stated it is in the hands of the Planning Board and Code Officer.

**Approval of August 8, 2022 Regular Board Meeting Minutes:**

Councilmember Krzyston made the motion to accept the August 8, 2022 minutes as presented with Councilmember Viafore seconding. Motion carried.

**Old Business:**

Supervisor Tuthill stated he was down at the playground and it doesn't look bad if we had grass growing we would be in good shape and the safety inspection done. Councilmember Baldwin stated she sent pictures to Parkitect everything looks good except a little smooth out of the mulch. Highway Superintendent Evans will see how we can finish the seeding out and also the inspection Nathan from Parkitect said would be completed soon; even though the benches aren't there they are not part of the overall playground inspection. Tuthill asked Baldwin if there was any word on when we would expect them; Baldwin said they were supposed to arrive mid-August KJ from Parkitect thinks that there may have been a lettering issue but they are in transit right now. Once the benches arrive we need to get them in concrete; Tuthill said we need to have that done before we can have kids in there.

The board discussed budget workshops, the following dates have been set. The clerk will advertise:

- Tuesday, September 27, 2022 at 5:00pm
- Thursday, October 6, 2022 at 6:00pm
- Thursday, October 13, 2022 at 6:00pm
- Tuesday, October 18, 2022 at 5:00pm

**New Business:**

Marianne Greenfield, Town Historian requested approval to attend APHNYS training in Kingston on September 19<sup>th</sup>; cost of the training \$50.00 mileage reimbursement will submitted next month. Councilmember Cairns made the motion to approve the request with Councilmember Baldwin seconded the motion. Motion carried.

Margaret Reinmann, Bookkeeper has requested approval to attend NYS Retirement training on September 14<sup>th</sup>, mileage will be submitted. Councilmember Krzyston made the motion to approve the request with Councilmember Viafore seconding. Motion carried.

Supervisor Tuthill announced that Lois Haight was stepping down as ZBA chair; the request for Sarah Poole to be appointed as chair was made. Councilmember Cairns made the motion appointing Poole as ZBA chair with Councilmember Baldwin seconding. Motion carried.

Supervisor Tuthill stated our lease is up with Pitney Bowes for the postage meter, we have a new lease agreement at a cost of \$218.31 per quarter for 60 months. Motion was made to accept and have Tuthill sign the agreement by Councilmember Viafore with Councilmember Cairns seconding. Motion carried.

Supervisor Tuthill stated the town had received an anonymous donation for \$5,000 for Phase II of the playground. Councilmember Baldwin made the motion to accept the donation with Councilmember Viafore seconding; motion carried.

**Committee Reports:**

**Highway/Machinery: (Councilmember’s Baldwin & Cairns)** Written report from Superintendent Evans provided to councilmembers. Evans announced next week we are tentatively scheduled to re-profile/reclaim Falls Mills Road weather dependent. We will be closing the road the day of construction. Blacktop is a week behind he will get conformation. Evans stated we have had setbacks; Webster Brook – the structure was incorrect, the cost for the replacement panels will need to be covered by the town but will still keep the project costs close to within budget. Notices will be sent to residents of the area to inform them of the current issues. The other setback is Hughes Brook on Federal Hill #2, the prefabricated structure will not work as it would not allow the preset guardrails to sit high enough to the road surface for safety. With the curing process taking 28 days before back fill the project completion date will not be until the end of October. NYSDEC has approved the extensions, residents have been notified as well as Delaware Academy. Councilmember Cairns questioned that we were on the hook for the replacement panels; Evans responded we were going to pay for part of the structure anyway on that as well as the Federal Hill #2 one it’s preapproved, but that will be our offset cost of the project on that, it still brings us in below budget on that. Cairns asked so it wasn’t an error made on whomever designed it; Evans said it was an error but it was overlooked by the engineers who designed it.

Evans stated line stripping has been done on Arbor Hill Road. Oil and stone has been completed for the season on Huska Road, Arbuckle Hollow, Rosa Circle, Braymer Lane, Spencer Heights, Hollister Hill Road, Emerson Road, and Honest Brook.

Evans stated he had gotten a call from Rick Roberts of Catskill Mountain Trail Club requesting storage at the Sherwood Road location in the building to safely store galvanized pieces of the fire tower. Supervisor Tuthill stated he would have to discuss this with our insurance company; there is no way to lock it up Evans stated. Councilmember Cairns asked if we had room in the main garage; Evans stated no.

Councilmember Cairns wanted to thank the guys for getting the yield signs painted on Sherwoods Road and the patch work by the animal shelter.

Evans stated he had listed items on Auctions International, the auction is closed. The 2005 Cab & Chassis the closing bid on that was \$2,550.00; the truck has been parted out we have taken everything off we

can, it still runs. Councilmember Krzyston made the motion to accept the offer with Councilmember Cairns seconding the motion. Motion carried. Evans then stated the 1973 American France (water truck/firetruck) brought \$510.00, Councilmember Cairns asked if we would make more hauling it for scrap metal; Evans stated we have no way to haul; we would end up having to pay someone to tow it would cost money. Evans said the truck does not run it has no transmission. Councilmember Cairns made the motion to accept the bid with Councilmember Baldwin seconding the bid. Motion carried. Evans stated he also listed the pool chair; the bid came in at \$10.00. The board did not accept the bid for the chair. Councilmember Cairns thanked Evans for getting the items on the site.

Supervisor Tuthill asked Evans what his plan was for seeding the playground; Evans stated he was able to get Catskill Landscaping. They get \$1,200 per tank load of hydro seed which covers roughly a quarter of an acre; they would possibly be able to fit us in mid-October. Evans stated we may be a little bit over a quarter of an acre down there. Tuthill asked if it would grow enough to come back in the spring; Evans would suggest going with hydro seeding just for the fact we don't have hay blowing around into the mulch. Tuthill said we need to keep kids off it; Evans said there are already footprints in the dirt. Councilmember Baldwin said the other equipment will go in in the spring where the mound is and questioned if that would help with the hydro Evans said yes. Baldwin stated she did not know what the budget was but felt that was the way it should go. Evans said we have not gotten the bill for the topsoil yet at this point. Evans stated if we hydro seed we can get it over most of the mulched area. Councilmember Cairns made the motion to approve one load of hydro seed from Catskill Landscaping for the playground area with Councilmember Krzyston seconding. Motion carried. Tuthill did have the clerk put on the website that the playground was still closed until we get the safety inspection.

Councilmember Baldwin thanked Evans on behalf of the Recreation Committee and the community; the highway department has a pretty rugged schedule and still Evans made it happen along with his extra time in the evening getting the bulldozing, surfacing and rolling done in order to move things along. Supervisor Tuthill said that was the other squawking; if the highway department is too busy why the town didn't just hire somebody, Tuthill asked if they wanted to pay for it. Tuthill said he thought it worked well the guys had gaps we kept them busy we are close. Baldwin said it looks good Parkitect is really pleased. Tuthill further stated if we can get that other part for Phase II done it will be nice.

**Personnel: (Councilmember's Viafore & Baldwin):** Councilmember Baldwin stated the lifeguards have all finished out the season and they did a good job although attendance was down.

**Recreation/Health/Youth: (Councilmember's Viafore & Baldwin):** Councilmember Baldwin gave the floor to Rick Ackerly chairman of PAC. Ackerly stated he had sent an email to everyone in the town that he will no longer be involved with PAC come the end of the month. He informed the board they are closing up the pool, Wednesday they will be putting the cover on at 5:00pm he invited board members to come down and see how it is done they could use extra hands. Todd Shady will be coming Friday, he will be officially closing up the pool. Dustin will be winterizing the bathrooms and heat. In the past Ackerly has monitored the pool alarms, he will no longer be monitoring them as of the end of this month. Ackerly suggested that 16 and 17 year old lifeguards need to be monitored and a part time director is not sufficient; he strongly recommends a 35 hour a week supervisor/director. If this isn't done it will cause problems down the road. It will cost a lot more money to do so but is necessary; Dustin White was a great addition doing the chemicals. Ackerly said more money is needed for the director position and chemical person; even if raising taxes is necessary. He also believes it will be a mistake turning it over to the village. Ackerly said that PAC has discussed dissolving or restructuring; they are four years in and what they set out to do has now changed a lot. Two PAC members have said dissolve and two said no. The other wasn't sure. The Village of Delhi has not had a member since Chris Maney left, so the village has had no say. The PAC committee has tabled the discussion till October and would like the board to give insight emailing or coming to their meeting. Ackerly stated from speaking with the parents this year they felt there wasn't enough supervision of the lifeguards this year this is why the numbers were down.

Councilmember Baldwin said at that time even before the pool opened those on PAC had everything in place but they were starting new engines with new employees. This is where things were experimental, they were required by the state that everything was in place (rules and regulations) but working with young people (lifeguarding world) has been different. She then said Ackerly has done an amazing job as chairperson, he monitored the cameras when necessary, his dedication, detailing and leadership has been phenomenal. She thanked him for all his work.

**Economic Development/Shared Services:** Councilmember Krzyston stated no report. .

**Buildings:** Supervisor Tuthill stated he did look at the ridge cap, he believes they need to get Mike from Principle Design over to see it. Councilmember Cairns will contact Mike. Councilmember Krzyston stated he was unable to find a cover for the a/c roof on the company's site. Councilmember Cairns stated Ron Mellot will be coming to look over the area.

Highway Superintendent Evans asked about the gutters for the highway garage; Supervisor Tuthill said they will not be done this year. Councilmember Cairns and Supervisor Tuthill stated they blew the number, because they just paid for the roof this exceeds our dollar amounts we would have to go back and bid starting all over. Cairns asked Evans about the gutters; Evans stated the back side has been missing but the front end had them all on.

**IT:** Councilmember Viafore stated the contact form on the website is finally working. She stated there are now 102 subscribers to Nixle. She will only be texting out major emergencies. There are still issues with emails going through with Nixle. We also got a quote on an AV cart which will be discussed during budget workshops. This will help meetings going virtual if needed. Councilmember Baldwin stated she believed everyone received an email from Dave Kopecek regarding emails; Viafore said they will be discussed at budget workshops. Baldwin then asked about the recordings of the board meetings, she questioned why they have not be played on DTC's local channel. The clerk said she puts them in drop box; Councilmember Krzyston stated he then puts them in a folder that DTC can access, if they choose to post them they do. Krzyston said the videos go on YouTube also. Baldwin said there are people in the community that would like to see them. Viafore said the AV cart will help that too. Baldwin added it is a way for us to communicate and get more input from our community. Viafore added she sends out a message through Nixle and asked to get the agenda the Friday before the meeting to send; Tuthill stated he hates to not get everything on the agenda if done too early.

**Codes:** Councilmember Cairns stated in August: five building permit issued, fifteen inspections / meetings, six in-office conferences, three c/o letters and two violations issues he drove 183 miles.

### **CODES Monthly Report:**

A motion was made by Councilmember Krzyston to accept the codes report for August 2022 Councilmember Cairns seconded the motion. Motion carried.

### **Justice Court Report:**

A motion was made by Councilmember Krzyston to accept the August 2022 Justice Court Reports. Councilmember Viafore seconded the motion. Motion carried.

### **Clerk's Monthly Report:**

A motion was made by Councilmember Krzyston to accept the August 2022 Clerk's Report seconded by Councilmember Viafore. Motion carried.

### **Supervisor's Financial Report:**

Supervisor Tuthill presented the board with the August 2022 Financial Report. Councilmember Baldwin made the motion to accept the August 2022 Supervisor's Report with Councilmember Viafore seconding the motion. Motion carried.

### **Supervisor's County Report:**

Supervisor Tuthill stated that it is budget time at the county. The building on Main Street is coming

along good, the supervisors will be touring both the Main Street building and Bloomville building after the next board meeting. The building by the dump will not start until next year; supply issues are widespread. Councilmember Krzyston questioned the lot next to the laundry mat; Tuthill said they are working on plans for a new building although he has not seen any.

**Abstracts:**

Supervisor Tuthill stated the bookkeeper had said the date on the abstract is incorrect, the date states 8/12/22 not 9/12/22. The abstract numbers and amounts are correct.

Councilmember Krzyston made the motion to approve Abstract #008 – 2022 (#009 – 2022) accounts A – DB Voucher No.00328-00385 equaling \$236,748.00 account TA No. 0077 – 0080 equaling \$12,848.32. Total vouchers presented equaled \$249,596.32. Councilmember Cairns seconded the motion. Motion carried.

**Adjourn:**

Councilmember Cairns asked if anyone from the board objected if he checked with the court to see if they could live without the plexi-glass, the board did not; as he gets a glare from it. Cairns will check with the court to see their feelings.

Councilmember Krzyston made a motion to adjourn the meeting at 8:25pm, Councilmember Viafore seconded the motion. Motion carried.

Respectfully submitted,

*Elsa Schmitz*

Elsa Schmitz, Town Clerk, Town of Delhi