

**TOWN OF DELHI
BOARD MEETING
August 8, 2022
7:00PM**

Supervisor Tuthill called the meeting to order at 7:00pm.

Those present:

Councilmember's: Margaret Baldwin, Matt Krzyston, and Christina Viafore, Bill Cairns.

Highway Superintendent Daren Evans

Residents: Cindi Cobbe

The Pledge of Allegiance was led by Councilmember Cairns.

Privilege of the Floor: N/A

Approval of July 11, 2022 Regular Board Meeting Minutes:

Councilmember Viafore made the motion to accept the July 11, 2022 minutes as presented with Councilmember Krzyston seconding. Motion carried.

Old Business:

Supervisor Tuthill regarding the discussion about drafting something for the village should we decide to turn the playground over; Tuthill asked the board if they had any suggestions of what dollar amount the town would want to contribute. Councilmember Baldwin discussed accountability and Tuthill said he doesn't think we are ready as we are still working on the playground. He felt we should wait until we get things completed. Councilmember Krzyston questioned the dollar figure Tuthill said we will discuss that at budget time. Tuthill said at budget time we can come up with a letter and send it to them telling them what we think we could contribute if they were interested in the transfer. Krzyston asked if it needed to be on the agenda for next month; Tuthill said not yet.

Tuthill stated he had talked with Highway Superintendent Evans regarding the playground. The highway department is trying to get caught up with oil and stoning and trying to get some time to get topsoil spread and grass growing. It's going to be a squeeze; Tuthill wasn't even sure how grass would grow this year we will probably have to fence it off and keep the kids out of it for a while. Councilmember Krzyston asked if the things going on are about timing; Tuthill said we are waiting for swings; Councilmember Baldwin said we need things to be done in order to have the benches placed. The benches will have their own concrete pads per Parkitect, so we have to have the terrain and everything done for them to place the benches. They are supposed to come the 20th of August although they will hold onto them. Baldwin and Evans were discussing timing and holding Parkitect off. Krzyston asked if we needed to still order topsoil; Tuthill said we still need to acquire it Evans said we have a couple of different options. Tuthill said the first batch was unscreened it was a good subbase; now we will have to get topsoil. Tuthill said we will have to see how the schedules come together.

The board discussed budget workshops.

New Business:

Supervisor Tuthill announced we had received two bids for heating fuel. A bid was received from Mirabito Energy for a fixed price of \$3.9825 per gallon. Allison Oil bid \$3.99. With both bids being in the same ballpark and based on prior history with Mirabitio Councilmember Cairns made the motion to award the bid to Allison Oil. Councilmember Krzyston seconded the motion. Motion carried with the clerk sending letters to both bidders.

Supervisor Tuthill requested a motion to accept a \$5,000 donation from Clark Family Foundation for Phase II of the playground project. Councilmember Baldwin made the motion to accept the donation with Councilmember Viafore seconding. Councilmember Baldwin thanked Molly and Jackie Oliver for initiating the contact to get the donation. The clerk will write a thank you letter to the Clark Family Foundation.

Committee Reports:

Highway/Machinery: (Councilmember's Baldwin & Cairns) Written report from Superintendent Evans provided to councilmembers. Supervisor Tuthill stated he had received a new expenditures of highway moneys that Evans drafted for the county as some of the work we wanted to do this year we were unable to do. Tuthill stated the board needed to authorize the agreement and sign. Evans stated we have taken off the upper half of the Bramley Mountain paving project as the core samples came back as not a proper base. When we made the decision last year to just reseal Falls Mills Road the road was in better condition. It has deteriorated since that decision was made. We will now do a full depth reclamation. The rest are the same based on the five year plan. Councilmember Cairns made the motion to approve the agreement with Councilmember Krzyston seconding. Motion carried. Krzyston questioned if this was CHIPS moneys, Tuthill explained the agreement and Evans added the money is from CHIPS for those roads. Evans will return the signed agreement to County DPW.

Evans announced the concrete has been poured for the Webster Brook project. The old culvert has been removed and the site has been excavated for the concrete work on the footers. The work to build the structure will begin with the next few weeks although we will have to allow roughly one month for the curing process. He also stated that the structure for the Federal Hill #2 culvert replacement project at Hughes Brook is almost finished but no official stated date for the project has been set. The structure is built. The oil and stoning of Huska Rd and Arbuckle Hollow are complete. Hopefully tomorrow the roads will be dry and we will continue with Rosa Circle, Braymer Lane, Spencer Heights, Hollister Hill Road, Emerson Road and Honest Brook. The equipment is working well.

Councilmember Krzyston asked if the roof was completed; Evans stated all that was bid is done. Supervisor Tuthill stated there is some extra work and they have given us a price on fixing the soffits on both sides. Councilmember Cairns requested Evans give him an estimate on how many feet of gutters are needed for the repair also. Evans stated along the full length of the front and part of the back. Tuthill stated we were very lucky with the roof there was no rot or serious mold everything came through right on budget. Tuthill requested a motion to authorize doing the soffits and gutter work; Councilmember Cairns made the motion with Councilmember Baldwin seconding. Motion carried. Councilmember Cairns will contact Principle Design to move forward.

Personnel: (Councilmember's Viafore & Baldwin): Councilmember Baldwin complimented the mower for doing a wonderful job. She also stated she didn't believe the board knew how much work the clerk and her deputy were doing for the recreation program, how efficient and the record keeping they have done going the extra mile and wished to have it acknowledged. Also, Jackie and Molly Oliver for what they have contributed and what they are planning to contribute.

Baldwin discussed the mowing of the remainder of the property as it has not be done and questioned if we should just leave it for this year. Councilmember Cairns stated it's probably not that big of deal this year as the brick building in not being used but it does need to be maintained. Supervisor Tuthill questioned if anyone told the mower what his responsibilities would be; Baldwin said maybe we should be more specific is our bids as he was probably using the path that the volunteer had done. Tuthill said we should have a plan as to where we mow to; just so whoever ends up doing the job knows where to stop. Baldwin said a few volunteers will be going down and weed eat for Evans so he can see the terrain this week at the playground. Baldwin stated she believed they can get volunteers to spread the mulch once we get the grading done. Tuthill said we need to be careful about volunteers, he would rather not use them if we can avoid it as they are not covered under our insurance. Baldwin stated perhaps the youth bureau could help.

Recreation/Health/Youth: (Councilmember's Viafore & Baldwin): Councilmember Baldwin stated we are not done with Phase I of the playground project; and do not have a finished product to show. Would the O'Connor Foundation consider us reliable to get a second grant from them before the first grant is closed out? Although Councilmember Viafore has offered to do the grant for the September funding the next grant would be April. Tuthill stated he didn't know if that would be a problem as it wouldn't be till April or May that we do anything anyhow. We can talk with them and see; we have the paid bill that we have done so far. If they are good with that and are ready to cut a check to us; we can see if they want us to apply for another grant or wait.

Councilmember Krzyston wanted to confirm the reason it was late is due to the equipment not arriving. Tuthill and Baldwin confirmed the equipment was late and some was wrong; Baldwin added the benches aren't here yet. Tuthill added the biggest problem was getting the contract. Krzyston suggested we try for the grant now explaining what occurred. If they say no it wasn't done on time we can resubmit in April. Councilmember Baldwin stated she sent the proposal out to everyone, we have a budget to submit to O'Connor, we also have pictures. A motion was made by Councilmember Krzyston to submit what we have to O'Connor Foundation to see if it's enough for their approval. Councilmember Baldwin seconded the motion; motion carried.

Councilmember Baldwin announced the Youth Bureau information is all in, the lifeguards have completed their information; Tuthill said he and the bookkeeper will need to turn in other information.

Economic Development/Shared Services: Councilmember Cairns stated there was nothing to report.

Buildings: Councilmember Cairns asked Highway Superintendent Evans if he had done anything to have the boiler at the highway department serviced. Evans stated it had been done early spring and the annual inspection was done. Cairns stated he was going to contact one person to do both but as the highway has been done in the spring we will concentrate on the town hall. Supervisor Tuthill questioned Councilmember Krzyston about the a/c cover outside town hall. Tuthill asked if the company had some type of cover to replace the awning we have over it now. Krzyston will contact them and look into it.

IT: Councilmember Viafore stated we now have 99 residents signed up for Nixle. She discussed that she had spoken with Police Chief Mills about working together as he is the first person most likely to know if something needs to be put out to the public.

Councilmember Baldwin stated that the Recreation Director had no visual access to the pool since an outage. Viafore stated Wi-Fi got unplugged down there somehow. Viafore explained what happened and stated the rec director should be able to log in.

Councilmember Viafore discussed the clerk's email being spoofed; we have taken her email off the website and have added a contact form so if people need the town clerk they can fill out a form confirm they are not a robot. Councilmember Baldwin stated the Rec Director has also been compromised, her email is also receiving several scam emails.

Councilmember Viafore announced earlier last month she, Jack and Lisa Tessier, and Lisa Henderson weeded the garden out front and planted native plants. We are on the map with Homegrown National Park, 22 natives were planted.

Delhi Telephone will be quoting the town on an AV cart for zooming possibilities.

Codes: Councilmember Cairns stated in July: five building permit issued, thirteen inspections / meetings, six in-office conferences, three c/o letters and two certificate of compliances he drove 125 miles.

CODES Monthly Report:

A motion was made by Councilmember Krzyston to accept the codes report for July 2022 Councilmember Cairns seconded the motion. Motion carried.

Supervisor Tuthill questioned Highway Superintendent Evans regarding the transformer unit. Evans stated they pushed it back and they have just recently moved it up to August 22nd. He has a meeting tomorrow with the transport company. They have a window of opening from DOT, the trailer is 16 foot wide. He should know more tomorrow.

Justice Court Report:

A motion was made by Councilmember Krzyston to accept the July 2022 Justice Court Reports.

Councilmember Baldwin seconded the motion. Motion carried.

Clerk's Monthly Report:

A motion was made by Councilmember Baldwin to accept the July 2022 Clerk's Report seconded by Councilmember Viafore. Motion carried.

Supervisor's Financial Report:

Supervisor Tuthill presented the board with the July 2022 Financial Report. Councilmember Viafore made the motion to accept the July 2022 Supervisor's Report with Councilmember Krzyston seconding the motion. Motion carried.

Councilmember Baldwin stated the bookkeeper broke down the pool information which helped a lot.

Supervisor's County Report:

Supervisor Tuthill announced the steel is being delivered for the Bloomville garage so that's starting to move forward. Tuthill stated he spoke to the code officer and he believes the building on Main/Page will be done by the end of the year. Krzyston asked Tuthill to remind the board who will be in the building; Tuthill stated DPW offices and County Planning, the third floor will be for storage records there will also be a conference room. Krzyston questioned the BOE; they are waiting for the August primary and also waiting for NYS to come down and inspect the location to make sure everything is up to their security protocols. Krzyston asked if the brick building was going to be torn down, Tuthill said yes he believed most of it would be a green space.

Councilmember Baldwin asked about the relief money, Tuthill said we can work on that during budget season. ARPA can be used on discretionary purchases.

Abstracts:

Councilmember Cairns made the motion to approve Abstract #008 – 2022 accounts A – DB Voucher No.00289-00327 equaling \$245,024.22 account TA No. 0073 – 0076 equaling \$12,997.37. Total vouchers presented equaled \$258,021.59. Councilmember Viafore seconded the motion. Motion carried.

Councilmember Cairns asked Highway Superintendent Evans if they had painted the lines on Sherwood's, Tuthill joked it will be done when the grass seed goes in at the playground. Highway Superintendent Evans said possibly they can fit it in they have had other priorities although he understands this is also a priority. Councilmember Baldwin asked Evans if he could order topsoil for the remainder of the playground; he said yes.

Adjourn:

Councilmember Viafore made a motion to adjourn the meeting at 8:35pm, Councilmember Baldwin seconded the motion. Motion carried.

Respectfully submitted,

Elsa Schmitz

Elsa Schmitz, Town Clerk, Town of Delhi