

**TOWN OF DELHI
BOARD MEETING
December 8, 2020
7:00PM**

Supervisor Tuthill called the meeting to order at 7:00pm.

Those present:

Councilmember's: Janet Tweed, William Cairns, Matt Krzyston, and Christina Viafore.

Highway Superintendent Daren Evans

Residents: Rick Ackerly, Thomas Leo

The Pledge of Allegiance was led by Councilmember Cairns.

Privilege of the Floor:

Rick Ackerly asked if there was any time frame on when the ice rink would be opening; and if so would there be any COVID restrictions placed. Councilmember Krzyston stated we would be opening it, and he felt there was no need for other adjustments. Krzyston further stated we need a handful of people to volunteer (6), and it is normally put up in December, as it is necessary to have about a week straight of freezing weather. Councilmember Tweed questioned the logging which the village is doing this year; Krzyston didn't know and would speak to the village. Krzyston asked the board their thoughts as to when it should be opened. Tweed felt we needed to find out about the logging first as it could be an unnecessary risk and felt the shared services committee should look into it first. Councilmember Cairns stated he had concerns related to COVID and felt it would be short sighted of the board to just open the rink given the way things are trending. Krzyston felt we could just tell people to social distance and wear a mask. Mr. Ackerly stated with the bathroom and skate room there is no one cleaning or doing anything and wants to make sure no one gets in trouble because the rooms were not cleaned properly. Krzyston stated we could just shut down the bathrooms; the board was in agreement. Councilmember Tweed stated with the skate room there is no way to make sure there is adequate spacing and questioned if the board should get input from public health regarding the opening of the skating rink. Councilmember Cairns stated he would feel more comfortable getting their guidance. Councilmember Krzyston said the worst case scenario could be there would be no facilities open and people would have to bring their own gear. Cairns and Tweed expressed their concerns for the public and Cairns stated he wants to make the best decision for the town. Cairns stated he will reach out to Delaware County Public Health and Krzytston stated he will contact the Village of Delhi regarding the logging issue. Mr. Ackerly asked if Supervisor Tuthill had received the contract from Todd Shady, Aqua Concept for the opening and closing of the pool. The opening would be \$735 and the closing would be \$739, including chemicals. Councilmember Cairns made the motion to hire Aqua Concept and have Tuthill sign the contract; Councilmember Tweed seconded the motion. Motion carried. Ackerly further stated the PAC Committee would like to purchase filters for the pool and sensors at a total cost of \$1,667.25, he gave the board a breakdown of the items and asked for approval to purchase. Supervisor Tuthill questioned where the money was to be taken from Councilmember Tweed stated contractual. Councilmember Tweed made the motion to allow for the purchasing of the items with Councilmember Viafore seconding. Motion carried. Mr. Ackerly will come to the town clerk to have her set them up as a vendor and do the ordering per the board's directive. Supervisor Tuthill will give a copy of the signed contract to the clerk for records.

Mr. Ackerly stated the PAC Committee is setting up and getting designs for the playground, he hopes that by next month's board meeting to have more information. There was discussion on the playground and what decisions need to be made. They will present further information in the future. Councilmember Tweed added at the PAC meeting it was discussed that there will be a bit more specification with the recreation director in regards to what the duties and equipments we use in relating to filters and maintenance. It will just provide a bit more information for the ad to go out for potential directors for next year's position. The advertising for the position will be discussed and voted on at either the year end or January board meeting.

Approval of November 10, 2020 Public Hearing & Regular Monthly Meeting Minutes:

Councilmember Cairns made a motion to accept all board minutes listed above as presented, with Councilmember Viafore seconding. Motion carried.

Old Business:

Supervisor Tuthill stated he has not heard any more on the emergency planning and stated Tweed and Viafore should contact Delaware County Planning, Councilmember Viafore will contact them.

Supervisor Tuthill questioned the O'Connor grant that was recently submitted. Councilmember Krzyston stated it had been submitted and he had heard it was going before the board. He stated in our abstract there is a voucher which needs to be submitted for reimbursement for a prior grant.

Councilmember Krzyston questioned if Supervisor Tuthill had heard anything further on the EMS discussion at one of our meetings several months ago. Tuthill stated it basically fell apart when COVID hit, there were meetings scheduled but due to the pandemic things halted. Councilmember Tweed questioned if the need was still there, Councilmember Cairns stated yes it most definitely is. Tuthill stated he is not sure if it is worse or the same but it is most definitely still there. Councilmember Cairns said he will attempt to have the County EMS Director to come to our January board meeting to give us an update. Councilmember Tweed questioned if there was enough data, Councilmember Cairns said it could be easily gotten. Tweed then said the data and support from municipalities would be necessary; Tuthill stated yes but for one town to do it would not be financially doable. The board discussed the issue and the possibility of the county picking up the plan but so far there has been **limited** discussion on their end. Cairns did state that with Delhi EMS typically between 30 to 40% of their calls are not in their town and it is getting that way with all squads. Tuthill said we need to get the discussion going again.

New Business:

Supervisor Tuthill presented the board with Resolution No. 006 of 2020 and stated this is necessary for grants. He asked for a motion to approve the following resolution. Councilmember Tweed made the motion to accept as presented with Councilmember Viafore seconding. Motion carried with roll call following:

**Resolution No. 006 of 2020
Equal Employment Opportunity Policy**

BE IT RESOLVED, In accordance with Federal and State requirements it is the policy of Town of Delhi that all employees and potential employees shall be afforded equal opportunity in matters such as hiring, promotion and all other employment activities without regard to their race, creed, sex, color, national origin, religion, age, handicap, sexual preference, military status or marital status.

BE IT FURTHER RESOLVED, Any person who feels that his/her rights have been wrongfully denied should first discuss the matter with their immediate supervisor. If the matter cannot be resolved at this level it should be discussed with the department head. Complaints that cannot be resolved satisfactorily by the department head should be directed to the Town Supervisor.

It is the intent of the Town of Delhi that every effort will be made to resolve discrimination complaints internally. However, individuals may seek the assistance of appropriate State and Federal agencies if their complaint is not resolved to their satisfaction.

WHEREUPON, the Resolution was put to a vote and recorded as follows:

	Aye	Nay	Absent
Supervisor Tuthill	<u> x </u>	<u> </u>	
Councilmember Krzyston	<u> x </u>	<u> </u>	
Councilmember Tweed	<u> x </u>	<u> </u>	
Councilmember Viafore	<u> x </u>	<u> </u>	
Councilmember Cairns	<u> x </u>	<u> </u>	

Supervisor Tuthill requested dates be scheduled for the Year End Meeting and the Organizational Meeting. The Year End Meeting will be held Tuesday, December 29th at 4:30pm, the Organizational Meeting will be held on Tuesday, January 5, 2021 at 5:00pm. The board also will be changing the regular monthly board meeting dates to the second Monday of each month at 7:00pm. The January meeting will be held on Monday, January 11th at 7:00pm. Motion was made by Councilmember Cairns to have the clerk advertise the above, Councilmember Viafore seconded motion carried.

Committee Reports:

Highway/Machinery: (Councilmember’s Tweed & Cairns) – Written report from Superintendent Evans was given to council members (see attached.) Evans stated his report showed prices for the garage doors he will be contacting the company to service them. He is also working on the specs for the truck, the credit application will be going in and we should know very soon. Evans stated they are pretty basic units. He discussed the trucks with the board giving them information on the specs. Evans told the board the 93 International is no longer operational and they have taken the sander off of it and have taken tires off, he offered the board to look at the truck if they wanted. The 07 Volvo 10 wheeler the box was stuck up and would not come down, they had to take the cylinder out to get the box down, it was sent out and the cost to put a new cylinder on would have been \$3,000 but they were able to take the part from one of the trucks at Sherwood to save us the money. The 2011 F250 is all set up he has start and finish pictures it will be sent to O’Connor for reimbursement. Evans will send the clerk pictures to print and she will mail the information to O’Connor. At the yearend meeting we will authorize the leasing of the two trucks, Evans asked if a resolution was passed for the lease. At the November meeting the board made a motion not a resolution to approve the leasing of the trucks.

Personnel: N/A

Recreation/Health/Youth: (Councilmember’s Tweed & Viafore) – Councilmember Tweed brought up zoom meetings should it be necessary for the board not to meet in person. She questioned if it was an option, Tuthill stated if it comes down to it we will have to do it. The board discussed this option and discussed the ability of signing vouchers. Councilmember Tweed said this could be a backup plan hopefully we will never have to use it. Councilmember Viafore will contact Jess Vecchione to discuss how she does it for the county.

Economic Development/Shared Services: (Councilmen Cairns & Krzyston) – Supervisor Tuthill asked if the housing study was on the website. Councilmember Viafore was having an issue with sites and has spoken with the village; they are looking into it. Councilmember Krzyston stated the village had a meeting regarding the site.

BUILDINGS: (Councilmember Cairns & Councilmember Krzyston) – Councilmember Cairns stated he is still waiting on the specs from the code officer for the highway garage roof.

IT: (Councilmember Tweed & Councilmember Viafore) – N/A

CODES: (Councilmember Cairns & Krzyston) – Councilmember Cairns stated five building permits were issued, 12 inspections were done, there were 3 in office conferences, 3 certificates of occupancy letters, no violations and he drove 83 miles.

CODES Monthly Report:

A motion was made by Councilmember Krzyston to accept the November 2020 Code Report. Councilmember Viafore seconded the motion. Motion carried.

Justice Court Report:

A motion was made by Councilmember Krzyston to accept the November 2020 Justice Court Report. Councilmember Tweed seconded the motion. Motion carried

Clerk’s Monthly Report:

A motion was made by Councilmember Cairns to accept the November 2020 Clerk’s Report and seconded by Councilmember Krzyston. Motion carried.

Supervisor’s Financial Report:

Councilmember Krzyston made the motion to approve the November 2020 Supervisor’s Report, with Councilmember Cairns seconding. Councilmember Tweed questioned an account which was closed but still shows on the report; Tuthill will look into it and get back to them regarding it. Motion carried.

Supervisor’s County Report:

Supervisor Tuthill stated they are working on a work from home policy, they want to be proactive should there become an issue. They are alternating who comes in each week and splitting into teams, departments are doing this. A resolution was approved regarding the two week alternating of departments then the department head has to authorize it every two weeks. He also stated the sales tax revenue was good this year we are up from last year. Councilmember Tweed stated it was good to see the “Mask up Del Co” on social media.

Abstracts:

Councilmember Krzyston made the motion to approve Abstract #0012 - 2020 accounts A – SF Voucher No. 00449 - 00487 equaling \$72,744.29, account TA Voucher No. 00169 - 00171 = \$9,638.56. Total vouchers presented equaled \$82,638.56. Councilmember Tweed seconded the motion. Motion carried.

Adjourn:

Councilmember Viafore made a motion to adjourn the meeting at 8:08pm, Councilmember Cairns seconded the motion. Motion carried.

Respectfully submitted,



Elsa Schmitz
Town Clerk
Town of Delhi