

**TOWN OF DELHI
BOARD MEETING
July 14, 2020
7:00PM**

Supervisor Tuthill called the meeting to order at 7:08pm.

Those present:

Councilmember's: William Cairns, Janet Tweed, Matt Krzyston, and Christina Viafore.
Highway Superintendent Daren Evans
Sean Leddy, Kelly Zimmerman, Jeff Barthelmes, Richard Gumo

Pledge of Allegiance:

Councilmember Cairns led the board in the pledge.

Privilege of the Floor:

Sean Leddy a trustee for the board of education at Delaware Academy made the introduction of the new school superintendent Kelly Zimmerman who took office July 1, 2020. Ms. Zimmerman went on to give the board her information and telephone numbers; she stated she wishes to develop solid relationships and open the lines of communication and partnering with the town. In regards to the re-opening of the school Ms. Zimmerman stated they have no answers now and are prioritizing the safety and health of the students. There will be a community survey on the schools website and also available at the office. There will also be a special board of education meeting held on July 27th.
Town resident Jeff Barthelmes questioned if the board had any incentives beyond what the governor has put forth. Zimmerman invited Barthelmes to speak with her anytime.

Approval of June 9, 2020 Regular Monthly Meeting Minutes and June 30, 2020 Special Board Meeting Minutes:

Councilmember Krzyston made a motion to accept both the June 9th and June 30th board minutes as presented, with Councilmember Cairns seconding. Motion carried.

Old Business:

Supervisor Tuthill stated that he has not heard anything further on the testing of the pool property by the DEC.

New Business:

Councilmember Cairns made a motion to approve the annual software support contract for the Code Enforcement program with Councilmember Viafore seconding. Motion carried.

Supervisor Tuthill stated that Town Highway Superintendent had given everyone the sheet with figures for the road expenditures from when Hamden Hill Road was damaged by NYSEG when they did the second substation. He stated they needed to come up with a bond amount for the new NYSEG project they will be doing a new substation and power lines. Tuthill wanted to get everything in front of the board and get their opinion and then have our attorney draw up a letter to NYSEG and tell them what we require. Councilmember Cairns asked if the figures presented were based on what happened last time or are they based on what it would cost now. Evans stated they are updated to current costs. Tuthill stated worst case scenario is we are looking at \$232,000 to where Evans stated yes, that would cover everything redoing the whole road all over again. Tuthill stated he will talk to Merzig and NYSEG; the Planning Board put the requirement of the bond in

for their approval. Councilmember Krzyston stated he felt we should definitely put it at \$250,000 Tuthill agreed as did the other board members.

Committee Reports:

Highway/Machinery: (Councilmember's Tweed & Cairns) – Two written reports from Superintendent Evans was given to council members (see attached.) Evans stated the good news is he has received official notification from Albany for the 2020 CHIPS funding; it is stated that there will not be any less than a 20% reduction in allocation. Supervisor Tuthill questioned how many batches of grader mix are normally done in a year. Evans stated for these past five years including this year 4 thousand tons. This is usually done in four batches as we run out of room. Supervisor Tuthill stated they had to rent a roller, to which Evans stated due to COVID factories are still slow, the end of July date has not been confirmed yet. Councilmember Tweed brought up how we didn't hire a mechanic and how the crews were working; Evans stated possibly we could revisit the mechanic's position. Tuthill stated he is hesitant to hire anyone at this point as the county is putting a hiring freeze on; for some reason if things spike we would wind up sending people home, we don't need to be paying more people for not working. Tweed stated she completely understands that but is there a way since the money is already budgeted for in personnel we can use it for the per diem type of work that Dennis and Mr. Bolles are available to do. First Tuthill stated that the money would be used to offset the chips moneys if needed, than stated they must be careful with the union as if we start paying a lot of money out to non-union employees they will want us to hire a full time union employee. Superintendent Evans stated from the starting balance of the machinery mechanic at the \$52,963 as of the end of June he sees it's at \$44,086 so he would imagine out of that the highway clerk (Brian) and some of the guys are putting in for mechanic's pay. Tuthill wasn't sure about the highway clerk's where the bookkeeper was taking that from, he will check on that. Evans asked do we still have some time to use the part time employees for the roadside mowing duties; Tuthill stated we approved that at the last meeting up to 20 hours. Evans stated he wants to make sure it does not come out of the snow removal or general repair as we would get ourselves in trouble if the overtime does creep up for the full time employees. Tuthill said Evans would have to keep on top of it so he does not overrun his personnel line; there is part time money in there though. DA will start in November Evans said and asked can they use the money from the mechanic for the part time positions. Tuthill stated yes and no, we can move money but we can't just move it from one line to another. It is going to have to go back into the DA DB whichever account and get voted on and basically a budget amendment done but we could possibly do that. We need to get closer towards the end of the run here to see where we are at; whether we are opened or closed or sending out half crews again. Supervisor Tuthill then stated it was necessary to enter into an executive session at the end of the board meeting; this would help explain further financial concerns. He then told Evans to keep track of where they are at and if it looks like they are running into problems they will see if they can do something to help. Councilmember Cairns asked Evans if he was able to find the title for the truck at Sherwoods; Evans stated no there is no title unfortunately it was purchased roughly three administrations ago. He just received notification that they may still be able to auction/sell it without the title; just with a bill of sale from the town. If we can't we will have to hang on to it although it would be better to get it off our hands. Councilmember Tweed wished to thank Superintendent Evans for his help at the playground although it is not open at this time; his help with some of the safety concerns has furthered the ability to open safely to the public. She then asked if he had ordered the new chains; Evans stated yes he just needs to pick them up.

Recreation/Health/Youth: (Councilmember's Tweed & Viafore) – Councilmember Tweed stated two more youths have applied to be lifeguards, they are both returning from last year. She put forward a motion to hire Sienna Dorr and Logan Aitkens at \$12.00 to be hired for the position of lifeguards. Councilmember Cairns seconded the motion. Motion carried. Tweed then stated the Recreation Director Diana Furman was not able to attend tonight, but stated the opening of the pool occurred today. There were 38 people in attendance, Furman told Tweed everyone was good about wearing their masks, signing in for COVID tracing that we may have to do; everyone had a good time. Supervisor Tuthill stated he met with the Diana before the meeting and told her the pool is her baby, she is in charge; if she needs to remove someone it is up to her.

If she needs chemicals or supplies she can come to the town clerk for assistance; we don't need fourteen people ordering things. Everything that the pool needs must go through Diana; if PAC wants to bring suggestions they should bring it through Councilmember Tweed this way we can keep somewhat of an order. Also, all applications must come to the town clerk due to confidentiality issues; Tweed stated she will be in contact with the county to see if there is a better work around to make it as efficient as possible rather than have to use the paper system; Tweed stated it's just not up to date with our current use of technology which makes it a challenge for her. Councilmember Viafore stated they did start the "Soak up the Sun in Delhi" initiative which was just posted on the town's website. It's like a little bingo type game that families can participate in. Viafore asked Kelly Zimmerman if this was something the school would like to join in, Zimmerman stated to send it to them so they can see if they can get the word out for us. Councilmember Tweed stated they have been working at the playground, but it is officially closed. Tweed is working on the list from NYMIR and at this time is having trouble getting everything done in a timely fashion, she questioned Supervisor Tuthill if he had had any word from the Delaware County Youth Bureau as this is something that they could use a youth for and they could be paid through the youth bureau. Tuthill said he turned in the paperwork to get two youths but has not heard any more. Tweed stated that in the next round of budget negotiations we need to put aside more money for maintenance; if we are going to have a playground there is a lot of maintenance that needs to be done. Tuthill stated he would really like to see PAC concentrate on getting proposals for a playground because then we can actually apply for grant money. Tuthill asked Tweed to bring that up to the PAC Committee. Councilmember Krzyston stated he was at pool and they were not heating it, the temperature was great. The clerk questioned if Councilmember Tweed had received capacity information from the DOH, Tweed stated we should be getting an updated permit with the corrected capacity.

Economic Development/Shared Services: (Councilmen Cairns & Krzyston) – Councilmember Cairns stated they have had no meetings.

Personnel: (Councilmember Cairns & Councilmember Tweed) – Councilmember Tweed said nothing to report at this time.

Building: (Councilmember's Cairns & Krzyston) – Councilmember Cairns stated we have done all the building projects to open the court. Town Justice Gumo stated he wished to thank the board for their help. Gumo discussed the requirements for opening of the court; temperatures are required to be taken upon entry to the court and question those who enter if they have traveled. All the information must be entered into the unified court system program. Cases must be scattered as such it will be difficult to catch up. The rules change daily. Councilmember Krzyston spoke with Robert Anderson regarding the painting of the town hall, Tuthill stated whenever he is ready. Krzyston stated he wished to know if we wanted to change the color, Tuthill didn't care the remainder of the board will discuss the color. Supervisor Tuthill stated he would give Councilmember Cairns the number for the Hartford Steam Boiler inspector so they could coordinate a date for the inspection of the town boiler. The clerk announced Monday, July 20th the intercom will be installed on the front door.

IT: (Councilmember Tweed & Councilmember Viafore) – Councilmember Viafore stated the pay on line option is up and running on the website. Discussion regarding the clerk utilizing the website for services was discussed. The clerk stated that the clerk's office has been assisting the public since the pandemic started; the office emailed residents appropriate paperwork and was able to assist the public in all ways possible given the circumstances. Councilmember Viafore stated the clerk has been posting on the blog area of the website and offered assistance should we need any help. The clerk and she will meet as the clerk needs assistance getting minutes up to date and she is not too sure how to correctly put them on.

CODES: (Councilmember Cairns & Krzyston) – Councilmember Cairns stated for the month of June there were 5 building permits issued, 15 inspections/meetings. He traveled 163 miles in June. Councilmember Viafore questioned the housing study, Councilmember Krzyston stated there was a meeting but he was unable to attend. The board discussed the need for housing as sales have been tremendous recently.

CODES Monthly Report:

A motion was made by Councilmember Cairns to accept the June 2020 Code Report. Councilmember Krzyston seconded the motion. Motion carried.

Justice Court Report:

A motion was made by Councilmember Krzyston to accept the June 2020 Justice Court, Councilmember Tweed seconded. Motion carried.

Clerk's Monthly Report:

A motion was made by Councilmember Krzyston to accept the June 2020 Clerk Report Councilmember Cairns seconded. Motion carried.

Supervisor's Financial Report:

Supervisor Tuthill presented the board with the June 2020 supervisors report. Councilmember Viafore questioned if we were tracking COVID relate expenses. Supervisor Tuthill requested the town clerk to create a folder for all COVID related expenses for the town. The clerk stated she would create such. Councilmember Tweed stated some of the signs for the pool were COVID related. She requested on the abstract there were signs which should be charged to COVID expenses. The bookkeeper will be notified after the meeting to change the code for the signs. Supervisor Tuthill stated the bookkeeper needs a new computer she has been attempting to complete the AUD but is having computer issues. A motion was made by Councilmember Tweed to purchase a new computer with Councilmember Viafore seconding. Motion carried. Tuthill stated on July 16th DASNY will be sending out the pool check finally. A motion was made by Councilmember Krzyston to accept the June 2020 supervisors report with Councilmember Cairns seconding. Motion carried.

Supervisor's County Report:

Supervisor Tuthill stated they are getting most of the people back to work. The new Mental Health building in Walton the foundation is being dug this week concrete the next couple weeks. The DPW has hired some firms to do the designs on their three buildings. Tuthill stated there have been 2 new COVID cases in the last 18 days.

Abstracts:

A motion was then made by Councilmember Cairns to approve Abstract No. 007- 2020 Accounts A-SF Voucher No. 00204 - 00258 = \$152,256.55, Account TA Voucher No. 00153 - 00155 = \$9,638.56; total vouchers \$161,895.11. Councilmember Tweed seconded the motion. Motion carried.

Executive Session:

A motion was made Councilmember Cairns to enter into executive session to discuss potential litigation with Councilmember Viafore seconding the motion at 8:10pm. Motion carried.

A motion to exit executive session was made at 8:57 by Councilmember Cairns and seconded by Councilmember Viafore. Motion carried.

Adjourn:

A motion to adjourn was made by Councilmember Cairns at 8:58pm with Councilmember Tweed seconding. Motion carried.

Respectfully submitted,

Elsa Schmitz

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Town Clerk, Town of Delhi