

**TOWN OF DELHI
BOARD MEETING
April 9, 2019
7:00PM**

Supervisor Tuthill called the meeting to order at 7:00pm.

Those present: Councilmember's Janet Tweed, Al Perkins, Matt Krzyston, Bill Cairns
Hwy Superintendent Daren Evans

Residents: Richard Gumo, June Fraser, Tom Leo, Peg Baldwin, John Kolodzieg, Rick Roberts, Ann Roberti, Kathy Mario

The Pledge of Allegiance was led by Councilmember Cairns.

Privilege of the Floor:

June Fraser of Delhi came before the board requesting the board approach NYS to change the speed limit down by the factories and County Hwy 16 area of NYS Route 10. She states since the bridge was completed vehicles travel at a higher rate of speed and is concerned that there will be accidents as trucks are trying to turn into SAPUTO and DOMO. She states that trucks are turning up Hamden Hill Road also now. Supervisor Tuthill stated the town must put an official request to the state, he agreed with the amount of tractor trailers now it is becoming dangerous. Councilmember Krzyston questioned if putting up an alert sign would work, Tuthill stated he thinks we should do both. Supervisor Tuthill stated asking for a speed reduction and additional signage with blinking lights to warn drivers of a dangerous intersection. Fraser stated they also moved the passing zone which also creates a problem; Supervisor Tuthill stated we can also address that. Councilmember Cairns thanked Ms. Fraser for bringing it to the board's attention. Supervisor Tuthill will send a letter to NYS requesting the changes.

Approval of March 12, 2019 Regular Board Meeting Minutes:

Supervisor Tuthill requested a motion be made approving the March 12, 2019 meeting minutes. Councilmember Tweed made the motion to approve the minutes of the March 12th meeting with Councilmember Cairns seconding; motion carried.

Old Business:

Supervisor Tuthill instructed Councilmember Perkins to open bids received. Councilmember Perkins read the following:

Item #1: Hauling fees for approximately 4000 yards of #1 washed crushed stone from Seward Sand and Gravel (Rider Pit), and 4000 yards of #1 washed crushed stone from Clark Companies (Romar Pit) to Delhi Highway Department stockpile Sherwood Road. Bid will be awarded to one bidder with the lowest combined bids for both pits. Hauling of material must be complete by October 11, 2019.

Bid opening as follows:

	<u>Rider (Seward) Pit</u>	<u>Romar (Clark) Pit</u>	<u>Combined Bid</u>
Babcock Trucking	\$5.74	\$2.94	\$8.68
Schulz Trucking	\$7.50	\$3.75	\$11.25**fuel surcharges
Seward Sand & Gravel	\$5.50	\$4.00	\$9.50
Kilpatrick Trucking	\$5.48	\$3.23	\$8.71
Ben Reynolds Construction	\$4.50	\$2.50	\$7.00
Todd Trucking	\$5.64	\$3.22	\$8.86

Tweedie Construction	\$6.00	\$3.00	\$9.00
Gerster Trucking	\$4.75	\$3.15	\$7.90
LaFever Excavating	NO BID	\$3.88	\$3.88 <u>*ONLY ROMAR PIT*</u>

Item #2: #1 Diesel Fuel – Price delivered to Town of Delhi Highway Garage. Bid will be a fixed price per gallon; any/all fees must be included. Fuel must be cut 60/40 Kero by October 11, 2019.

Mirabito - \$2.5719 per gallon fixed price per gallon
 \$2.9519 per gallon clear kero for winter blend with diesel
 \$2.7239 per gallon 60/40 blend kero/diesel

Item #3: #2 Heating Oil – Price delivered to Delhi Town Hall and Highway Garage. Bid will be a fixed price; any/all fees must be included.

Mirabito \$2.4911 per gallon
 Allison Oil \$2.39 per gallon

*****Item #4:** Rock Salt Hauling Fees: Fees to be charged from the plant to NYSDOT in Delhi.

	Lansing, NY	Mt. Morris, NY
Gerster Trucking Inc.	\$19.00 per ton	\$30.00 per ton

Item #5: Purchase Rock Salt – 35 – 40 Tons
 No Bidders

*****NOTE*****Item #4 bid was received but not opened as it was stuck to another bid envelope, per Town Supervisor Tuthill the Town Clerk was instructed to open and record. Supervisor Tuthill requested Highway Superintendent Evans look over the bids to make sure all necessary paperwork was completed. Bids will be awarded at the May 14th board meeting.

Supervisor Tuthill asked Councilmember Krzyston if he had anything further to share on the franchise agreement with Charter Communications. Councilmember Krzyston stated no.

Councilmember Cairns stated since the last meeting stated he and Supervisor Tuthill had an impromptu meeting with the Judge and Code Enforcement Officer. They have come up with a preliminary sketch; the next step is for Councilmember Krzyston and himself to have a meeting with the college. At this point he does not see the college moving forward with the project for the spring semester as time is just too short. They will meet with Sarah Poole to determine if it will be her class or another that can move the renovations forward in the fall. Justice Gumo stated that with the Code Officers help they were able to determine safety and specific codes that were necessary to adhere to. Per the code officer only one door is necessary at the exit area, this gives extra space for the office. He reconfigured the office spaces and the bench area. Justice Gumo again thanked the board for all their help. Supervisor Tuthill did state that the code officer did tell him a plumber would be necessary to do work also. Councilmember Tweed asked if we needed an engineer’s stamp for the plans; to which Supervisor Tuthill said no, the code officer states it is not necessary. She also questioned if removing the door would allow us to continue our ADA compliance, Supervisor Tuthill stated yes. With the removal of the door an ATM machine could be put in that area. Councilmember Cairns will help work on the numbers for the materials. Councilmember Krzyston and Cairns will bring information to the May meeting. Justice Gumo again thanked the board stating it was a good plan.

Supervisor Tuthill announced he received a response letter from Paul Rush, NYSDEP regarding a proposed fire tower placement on water supply land; Supervisor Tuthill stated that of all the questions he posed to them they basically only answered one, the rest were a lot of assuming, maybe's and we reserve the rights. Tuthill stated his response was not overly helpful. There was discussion from the board, town residents present and the Catskill Mountain Club members regarding the CMC's requested town's commitment in the proposed fire tower. There was discussion on a resolution being submitted, Tuthill said a written proposal from the Trail Club needed to be presented to the Board and we would have our attorney review it and make recommendation to Board, as he feels it is irresponsible of the board to move forward on a verbal commitment.

Supervisor Tuthill introduced Tom Leo, Chairman of the Pool Advisory Committee. Mr. Leo addressed the board as to the position of Pool Recreation Director for the West Branch Aquatic Center. In reviewing his qualifications, contacting his references and interviewing him it is their recommendation that the town hire John Kolodziej for the position. The effective date of hire will be April 10, 2019 to September 30th for the 2019 season. Supervisor Tuthill stated the bookkeeper will have packages available. Councilmember Perkins made the motion to hire John Kolodziej for Recreation Director for the 2019 season at the rate agreed to by the PAC, Councilmember Tweed seconded the motion. Motion carried.

Margaret Baldwin of the Pool Committee announced interviews had been done and they are requesting the board hire the following persons for the position of Lifeguards; Jason Stanton, Madison Saleman and Richard Lalosh. Also, Austin Bedient as a Water Safety Instructor. Councilmember Cairns asked if they all carried the certifications, Ms. Baldwin stated yes. A motion was made to hire Austin Bedient as a Water Safety Instructor by Councilmember Perkins with Councilmember Krzyston seconding. Motion carried. A separate motion was made to hire Madison Saleman, Jason Stanton and Richard Lalosh as lifeguards by Councilmember Perkins and seconded by Councilmember Krzyston. Motion carried. Councilmember Krzyston asked what the age requirements were for lifeguards, John Kolodziej stated Red Cross says 15 years. As Krzyston had heard there were students that wanted to apply. Councilmember Perkins made a motion to allow the PAC to continue to accept applications for lifeguards and interviewing them as it arises. Councilmember Cairns seconded the motion, motion carried.

Councilmember Perkins wanted to announce that the playground is still closed, as social media has stated otherwise. Councilmember Perkins also wished to thank the committee that worked on all of the interviewing, Councilmember Tweed, Margaret Baldwin and Scott Oles.

Supervisor Tuthill questioned if there was a plan to start security as the pool site set up. Councilmember Perkins stated as soon as the electricians sign off on their portion we are pretty much ready to go, the phone company is working on easement issues getting an arial line to the building. The engineer needs to come down for a walk through, things are wrapping up pretty quickly. Tuthill asked if a tentative date had been set for the final coat, Councilmember Perkins stated at this point they have just talked to Eric Roberts of Schoolhouse and it is still weather permitting. They are hoping to get in and finish landscaping and finish that up, but for the final coating they must have 4 to 5 days of 60* weather. Councilmember Cairns asked when the board would be able to do a walk through to check things out, Perkins stated there will be a PAC meeting scheduled for the 23rd at 6:30pm so he would say if any of the board members would like to come down and look at the bath houses at that point feel free to come down. Perkins further stated that Mr. Kolodziej will need keys right away as he has to do some calculations and reports to the health department. Kolodziej

questioned the gate asking if it was going to be widened out; Perkins stated the gate is the gate. Also, Kolodziej stated on the one side of the fence there is grading issues as someone could crawl through this will be a DOH issue, Perkins stated they are still working on grading inside and landscaping the area.

Highway/Machinery: (Councilmember's Perkins & Cairns) – Written report from Superintendent Evans was given to council members. Superintendent Evans stated they are doing what they can to get ahead of the game this year. Councilmember Perkins questioned that on Arbor Hill Road area was there an accident that involved guardrails, Evans stated yes, Scotch Mountain Road. Evans stated he will be going down to the playground to look at the piece that is sticking out of the ground, and take care of it. Councilmember Perkins asked if Tom Leo had spoken with him regarding the road at the pool; Evans stated yes, but not much. They discussed the road and site distance. Councilmember Tweed questioned Evans regarding the 5k which will be held the first weekend of June, the concern that runners will have to be running through construction, Superintendent Evans stated road work will not be done in that area until July and will done by the end of the year. Councilmember Krzyston stated he had a resident question why we are buying bid grit size as it is damaging their truck; he asked if it was specific to this year. Superintendent Evans stated it is the same grit as we have used for multiple years, the majority is smaller but the bigger grit stays on the road better and allows for better traction. There is no other option as we don't have the money to do anything else.

Health/Youth: (Councilmember's Tweed & Cairns) – Councilmember Tweed announced she was able to attend the Complete Streets Meeting on March 14th; she had the honor of being the only elected official there. There is some money for shovel ready small projects to improve accessibility and use of lands both in the village and town settings to encourage healthy lifestyles across the ages. They got a small grant last year for a small project at the playground and Daren has alerted that we need to get some things out, if there are ideas of some things around Delhi or surrounding communities that is something shovel ready this is money available. It was good to make some connections while she attended the meeting. One of the things that was brought up was possibly getting a new sign at Sherwoods because our current Children at Play sign is very faded and it is a heavily used road.

Economic Development/Shared Services: (Councilmen Perkins & Krzyston) – Councilmember Perkins stated they working with the village on the housing study, Councilmember Tweed's husband it on that committee and they are waiting to hear back from Glen Nealis of Economic Development at this point. It is moving forward. Councilmember Krzyston stated it is a good committee represented by employers and residents, Supervisor Tuthill said most of the bigger employers are part of the group and involved, they have issues finding housing for people coming into town. Councilmember Perkins stated the has spoken to the college regarding the hotel and we are waiting on Albany, they need to make a decision on switching lands around that is the hold up at the moment.

Recreation: (Councilmember Perkins) – Councilmember Krzyston stated the ice rink is closed but hasn't been taken down yet. The Open Gym at Delaware Academy is now closed as it ends in March. Councilmember Perkins stated he has heard unofficially that there were problems with the bathhouse at the rink, the village has taken responsibility of maintaining the bathhouse and he understands there may have been some type of vandalism there. Krzyston stated he had received a call and was told water was spraying all over the place; they went and shut it down as the door had been ripped off. Councilmember Perkins stated he or Councilmember Krzyston have not been contacted by anyone regarding this.

Personnel: (Councilmember Perkins & Councilmember Tweed) – Councilmember Perkins stated they will be setting dates for union negotiations.

Building: (Councilmember's Cairns & Krzyston) – Councilmember Cairns stated they will be looking at changing the door knobs at the Town Hall and Highway Garage. He has spoken with Dale Downin, Code Officer and they will replace it with ADA compliant handles new keys will then be issued. Councilmember Perkins stated some committee chairs will need keys also. Supervisor Tuthill stated we will make a list of key holders. Councilmember Cairns also stated that he would like to have the issue in the clerk's office with the wall addressed this summer and a new air conditioning unit so that we don't perpetuate the problem. Councilmember Tweed questioned at what point is it not worth repairing and we just need a new building. She further stated we are talking about redoing the court room which we need to do due to increased number of people coming through and with the wall issues at what point do we either put monies aside saving to get a new building or consolidate as she has heard about that. She stated do we need to come up with a 5 or 10 year plan, Supervisor Tuthill stated that he and Tom Liddle had worked on a plan and circumstances came up that took the deal off the table, it would have been combining the village and town. Councilmember Perkins said there are good options that come up from time to time; at this point there are no options right now. Supervisor Tuthill stated that the problem with trying to build is you have to find a vacant lot somewhere so that you can still operate while it is being built. He then stated it is something we keep our ears open, if we hear something interesting we put our feelers out. We have enough property here to have a decent building but it needs to be designed completely different. Tweed stated her concerns are validated then, Tuthill said sooner or later we will have to do something. The board then discussed grants and funding.

IT: (Councilmember Tweed & Councilmember Krzyston) – Councilmember Tweed stated it has been ten years since our website was created for \$2,500.00 and it is past time for it to be upgraded, the underlying technology is outdated and it does put us at a security risk. She has spoken with Dave Kopecek from Aisle 8 and has a fee list that does include not only the updating but also the hosting and access. One of the things that is new that we really need is the Apache Solar Search Server so that you can search any word and all of our scanned in documents are searchable. The cost for the entire project is \$2,600.00 and it can be spread out, the cost does include staff training which is necessary for the new upgrades and the new staff we have in the office. Councilmember Perkins questioned the \$30.00 a month hosting asking if this was included or over and above the \$2,600.00, Tweed said it doesn't increase our cost it just spreads it out from what we pay now. Councilmember Cairns asked if she had looked to any other provider, Tweed stated no as he had done the original site and were only doing the basic upgrades as that is what the town agreed to pay them based on. Councilmember Tweed also stated the town needs to upgrade the phone system also; Tuthill stated it has been discussed in the past and agreed should to be looked into. Councilmember Perkins made a motion to go forth with the proposal from Aisle8, allowing Supervisor Tuthill to sign the contract, with Councilmember Cairns seconding. Motion carried.

CODES: (Councilmember Cairns) – N/A

CODES Monthly Report:

A motion was made by Councilmember Perkins to accept the March 2019 Code Report. Councilmember Cairns seconded the motion. Motion carried.

Justice Court Report:

A motion was made by Councilmember Perkins and seconded by Councilmember Krzyston to accept the March 2019 Justice Report. Motion carried.

Clerk's Monthly Report:

A motion was made by Councilmember Cairns to accept the March 2019 Clerk's Report and seconded by Councilmember Perkins. Motion carried.

Supervisor's Financial Report:

Supervisor Tuthill stated there were two Supervisor's Reports one being the actual closing out (Annual Report) of 2018 with the adjustments passed before, Councilmember Perkins made the motion to accept the 2018 Annual Report as presented with Councilmember Tweed seconding. Motion carried. He then presented the February Supervisors Report, Councilmember Perkins motioned to accept the February 2019 Supervisors Report as presented with Councilmember Krzyston seconding. Motion carried.

Supervisor's County Report:

Supervisor Tuthill stated they have the final layout design report form CNS for the new mental health facility along with preliminary designs for the building. Once they get it all looked over they can get it approved and get out for bid, hopefully something before the end of the year. Councilmember Krzyston said that he has been asked what the survey markers were by Elk Creek; Tuthill said there are the same markers on Route 28 towards North Franklin, he is not sure why. Supervisor Tuthill did stated though that there are some that would like to go back after the MacFarland Farm but he does not believe most want to see that fight reopen, he is cautiously optimistic that will not happen. Councilmember Krzyston asked if then there was nothing behind the rumors about the bridge, Tuthill stated he had not heard anything official or unofficial from any county sources, as far as he knows it is not related. He believes as it was voted down before most board members will say move on. Councilmember Tweed said they have taken down part of the building on Page Ave; and asked are trucks and equipment exposed to the elements. Supervisor Tuthill stated they are parked under a roof down there and there is electricity out there to plug them in. It has worked fine. There is no imminent emergency. She then questioned if there had been any more discussions on the towns doing plowing instead of the county, Tuthill stated there has not a this time.

Abstracts:

Councilmember Perkins made the motion to approve Abstract #004 - 2019 accounts A – DB Voucher No. 107-155 equaling \$100,025.61, account TA Voucher No. 106-108 equaling \$14,598.16. Total vouchers presented equaled \$114,623.77. Councilmember Tweed seconded the motion. Motion carried.

Adjourn:

Supervisor Tuthill requested a motion to enter into executive session, Councilmember Perkins made the motion to enter into executive session to discuss upcoming contract negotiations. Motion was seconded by Councilmember Cairns, motion carried to enter into executive session at 9:05pm. A motion was made at 9:51pm to adjourn executive session by Councilmember Perkins and seconded by Councilmember Tweed. Motion carried.

A motion was made by Councilmember Cairns to adjourn the regular monthly meeting at 9:52pm with Councilmember Perkins seconding. Motion carried.

Respectfully submitted,

Elsa Schmitz

Elsa Schmitz
Town Clerk
Town of Delhi