

**TOWN OF DELHI  
BOARD MEETING**

**January 10, 2017**

Supervisor Tuthill called the meeting to order at 7:30 pm.

Those present: Council members Tom Little, Bill Cairns, Al Perkins, Councilman Matt Krzyston  
Highway Superintendant Daren Evans  
Delaware County Planning Kristin Janke

**The Pledge of Allegiance** was led by Councilman Perkins.

**Privilege of the Floor:**

Supervisor Tuthill invited public comment, no public came forth.

**Approval of the Meeting Minutes of December 13, 2016 Board Meeting, Minutes of the December 27, 2016 Year End Meeting and January 5, 2017 Organizational Meeting Minutes:**

Councilman Perkins made a motion to accept the December 13, 2016 Board Meeting minutes as presented with Councilman Cairns seconding. Councilman Krzyston made the motion to accept the December 27, 2016 Year End Meeting Minutes as presented with and the January 5, 2017 Organizational Meeting Minutes as presented Councilman Cairns seconded the motion. Motion carried.

**Old Business:**

Councilman Little stated that he had streamlined some of the regulations from the Village's regulations to fit with the Town's needs. He is also meeting with the Code Enforcement Officer to discuss further.

Supervisor Tuthill stated that he still has not received any information from Tanglewood Lake Road residents. Once information is received we will forward it to the attorney.

The Public Hearings of this evening both dealt with zoning changes. The Floodway Zoning Change dealt with the changing of wording of the Zoning Regulations from banning building construction in a "flood hazard" area to "floodway." The second Public Hearing was to add a section on Flag Lots to the Subdivision Regulations. Councilman Perkins made a motion to approve the Flag Lots and the change to the description of flood hazard to floodway. Councilman Little seconded the motion. Motion carried.

**New Business:**

Supervisor Tuthill informed the board that that the Court Clerk Cathy Fletcher applied for and received a Court Grant for digitizing court records. The amount received of \$13,600.00 was a portion of the requested amount. He asked that the Board make a motion to accept the Court Grant from the Unified Court System. Councilman Krzyston made the motion accepting the grant with Councilman Cairns seconding. Motion

carried. Supervisor Tuthill also stated that he would like to take this time to thank Ms. Fletcher for all her work she has done in getting the town grants for the town court, she does a great job.

Two bids were received for the mowing of the Town Hall and Town playground. Councilman Perkins opened the bids (as follows):

Brent Trimbell of Lasting Impression:

Town Hall/Highway Garage – (based off 25 mowing's) \$1,999.75 = \$79.99 per maintenance.

Town Playground – (based off 25 mowing's) \$2,749.50 = \$109.98 per maintenance.

Heinz Bernecker:

Town Hall/Highway Garage - \$55.00 per maintenance.

Town Playground - \$90.00 per maintenance.

Based on the above information Councilman Perkins made the motion that the bid be given to Heinz Bernecker at the above fees. Councilman Little seconded the motion. Motion carried.

One cleaning bid was received from the current cleaner at a fee of \$598.00 a month. The board felt that based on the cost was more than was felt appropriate, as such the bid was rejected with Councilman Perkins making the motion and Councilman Cairns seconding. Motion carried. The cleaning position will be re-bid with a range of pay and hours specified. The bid will read that the Town is looking for a cleaner at two (2) days a week at no more than four (4) hours a week, with pay to be not more than \$20.00 per hour.

Supervisor Tuthill asked that a motion be made for the signing of the contract with Delaware County Planning with was approved at our Organizational Meeting held on January 5<sup>th</sup>. Councilman Little made the motion that Supervisor Tuthill sign the contract for services with Delaware County Planning Department. Councilman Perkins seconded the motion. Motion carried.

Supervisor Tuthill announced that a change was necessary from the Organizational Meeting appointments. Lois Haight, Chairperson of the Zoning Board of Appeals as stepped down and Thomas Leo will take over as Chairperson, Lois will remain as secretary. Councilman Perkins made the motion that Thomas Leo be appointed as Chairperson of the Zoning Board of Appeals with Councilman Cairns seconding. Motion carried. Supervisor Tuthill also informed the board that the Zoning Board of Appeals will be meeting the second Tuesday of the month at 8:00pm.

### **Committee Reports:**

**Highway/Machinery:** (Councilmen Perkins & Cairns) – The highway department has been busy according to Highway Superintendent Evans. Machinery is working. Supervisor Tuthill stated he still has not heard on the grants from the state.

**Health/Youth:** (Councilmen Krzyston & Cairns) – Councilman Krzyston stated Matt Weaver is maintaining the rink, he is doing a great job as is Christina Viafore who is posting information on Facebook regarding the rink conditions. Also, the Open Gym at Delaware Academy 1-4, February 18<sup>th</sup> is the Winter Carnival; Councilman Perkins explained it is a family day, with several events planned with prizes. It also will highlight

some of the other winter activities in our town such as cross country skiing, hiking trails and other activities. Food and refreshments will be available. A fun day for all! Councilman Cairns stated our rink is created a trend in the county as other towns are also providing rinks for their residents.

**Economic Development/Shared Services:** (Councilmen Perkins & Krzyston) – Councilman Perkins stated they have not had a Shared Services meeting as of late. They should be meeting soon.

**Recreation:** (Councilman Perkins) – Pool is still moving along. The pool insulation grant of \$300,000.00 has been received. Councilman Cairns questioned fundraising for the pool; Councilman Perkins stated that committee will become the Pool Oversight Committee. Fundraising, personnel etc will fall under their direction.

**Personnel:** (Councilman Little) – N/A

**Building:** (Councilman Little) – Councilman Little and Supervisor Tuthill discussed the inspection of the boiler.

**IT:** (Councilman Krzyston) – N/A

**CODES:** (Councilman Cairns & Little) – Councilman Little stated Dale Downin has been doing several inspections at the Rehab Center. Councilman Little, the Village Mayor and the DPW for the Village met with the owners, contractors regarding solids to the waste water treatment plant; this meeting went well. The feeling is that the owners do truly care for our community.

#### **CODES Monthly Report–**

A motion was made by Councilman Little to accept the December 2016 Code Report. Councilman Cairns seconded the motion. Motion carried.

#### **Justice Court Report:**

A motion was made by Councilman Krzyston and seconded by Councilman Little to accept the December 2016 Justice Report. Motion carried.

#### **Clerk's Monthly Report:**

A motion was made by Councilman Perkins to accept the December 2016 Clerk's Report as well as the Clerk's Year End Report, and seconded by Councilman Little. Motion carried.

#### **Supervisor's Financial Report:**

A motion was made by Councilman Little to accept the December 2016 Supervisors Report, seconded by Councilman Perkins. Motion carried.

#### **Supervisor's County Report:**

Supervisor Tuthill stated that Tina Mole is the new Chairperson for the Delaware County Board of Supervisors. She is the first woman to be named Chairperson of the County Board of Supervisors. Supervisor Tuthill was congratulated as he will serve as Vice-Chairperson of the Board. Proposals for the design phase of the mental health facility are due tomorrow, they are doing the design phase first as properties being looked at vary in size and shape.

**Abstracts:**

Councilman Perkins made the motion to approve Abstract #1-2017 accounts A – DB Voucher No. 1 – 24 equaling \$30,212.82 and account TA Voucher No. 101-105 equaling \$8,270.10. Total of presented vouchers for Abstract #1-2017 - \$38,482.92. Councilman Cairns seconded the motion. Motion carried.

**Adjourn:**

A motion was made at 8:30pm to adjourn by Councilman Perkins and seconded by Councilman Cairns. Motion carried.

Respectfully submitted,

*Elsa Schmitz*

Elsa Schmitz, Town Clerk, Town of Delhi