

**TOWN OF DELHI  
BOARD MEETING  
July 8, 2024  
6:00PM**

Supervisor Boukai called the meeting to order at 6:00pm.

Those present:

Councilmember's: Margaret Baldwin, Matt Krzyston, Josh Morgan

Absent: Councilmember Viafore

Highway Superintendent Daren Evans

Arrived late: Town Justice Mat Burkert

Residents: Dave Truscott, Jim Smart, Cindie Smart

**The Pledge of Allegiance** was led by Supervisor Boukai.

**Privilege of the Floor:**

Village resident David Truscott discussed the need for a re-eval of taxes. Truscott stated that Walton is going through a reassessment. He explained local revenue comes from taxes. He further stated according to his research Delhi has not had a re-eval since 1974 per tax.ny.gov. It's time for the town council to bite the bullet. It's way past time.

Village resident Jim Smart stated the village board just announced a speed change to 25 miles per hour, this is great news. He discussed trucks speeding on Main Street and is dumbfounded that nothing is done about it. He further stated a lot of money can be made on traffic tickets.

**Approval of June 10, 2024 Regular Monthly Meeting Minutes:**

A motion was made by Councilmember Krzyston to approve the June 10<sup>th</sup> meeting minutes, with Councilmember Morgan seconding. Motion carried.

**Old Business:**

Supervisor Boukai stated everyone has been given a copy of the new ethics policy from Councilmember's Baldwin and Viafore. Boukai further stated since Councilmember Viafore was not at the meeting she has chosen to wait to vote on it until the August meeting. Councilmember Baldwin stated the big question was we are a council not a board and is our attorney Merzig accepting we can interchange those terms, because we are defined as a board not a council. Boukai stated she will ask him that, and if there are other questions she can compile them to ask all at once. Boukai further stated from what she has read she thinks it is appropriate for a town of our size. It has been fifty years since it has been updated. Councilmember Morgan asked is it believed that we have had issues; Boukai said she doesn't know if we have had specific issues, but it was encouraged to update policies that are a bit antiquated. She also believed some of the dollar amounts in there were reflective of the seventies, where now the threshold is \$70 where it was \$25 in the prior policy. It's more just updating than changing anything. She also noted that this policy was modeled after one of the policies AOT's gave us.

Supervisor Boukai stated Marianne Greenfield, Town Historian submitted her report from her recent Revolutionary War Conference she attended in Johnstown. Boukai stated history is such an important part of Delhi and she appreciates Greenfield's work. Councilmember Baldwin stated she knew a lot of that was for the Mohawk Valley and now she wants to know how Greenfield can apply it to the Revolutionary veterans we

have in Woodland Cemetery. Boukai asked if Baldwin had reached out to Greenfield; Baldwin said she just thought about it.

**New Business:**

Supervisor Boukai announced Senator Oberacker regretfully could not attend tonight’s meeting.

Supervisor Boukai brought forth the citizen generated petition to reduce the speed limit on Arbor Hill Road. With the petition Boukai brought forth Resolution No. 009 of 2024 Arbor Hill Speed Reduction. Councilmember Baldwin made the motion to approve the resolution with Councilmember Morgan seconding. Roll call followed:

**TOWN OF DELHI  
RESOLUTION No. 009 of 2024  
July 8, 2024**

**RESOLUTION AUTHORIZING SPEED ZONE CHANGE REQUEST FROM NYS DOT**

**BE IT RESOLVED,** The Delhi Town Board hereby requests that an appropriate speed zone be established on the following road(s):

Top of Arbor Hill Road coming off of State Route 28 to the end of SUNY Delhi College Farm

Offered by: Councilmember Baldwin

Second by: Councilmember Morgan

Roll Call:

	YEA	NAY	ABSENT
Supervisor Maya Boukai	X		
Councilman Matthew Krzyston	X		
Councilman Josh Morgan	X		
Councilman Margaret Baldwin	X		
Councilman Christina Viafore			X

The clerk to send petition and resolution to the county.

Supervisor Boukai announced that our assessor Joe Gifford will be retiring and to satisfy state requirements we will need to accept his retirement as of July 16, 2024. A motion was made by Councilmember Krzyston to accept the retirement with Councilmember Baldwin seconding. Motion carried. A motion was then made to re-appoint Gifford effective August 1, 2024, by Councilmember Krzyston and seconded by Councilmember Morgan. Motion carried. It was noted by Boukai that James Corcoran will be filling all duties during that time.

Supervisor Boukai brought forth Resolution No. 0010 of 2024 – NYSWIMS Capital Improvement Grant Commitment for Matching Funds. She had sent the board the grant prior to the meeting for them to review and asked if anyone had questions. She explained to the audience that what we are applying for will allow us to put a shade structure and a pavilion at the pool. She read a letter of support from John Kolodziej, Town

Recreation Director and Aquatics Coordinator at SUNY Delhi. She explained tonight this will mean that we are committing to matching funds which will make our grant application more robust in the terms of points allocated by their grading rubric. Councilmember Baldwin asked what Boukai thought the matching would be; Boukai said the max would be \$44,420, that is a 20% match. Boukai added the goal is to get it under \$30,000 using in kind services. The biggest expenses aren't necessarily the structures, it would be the pads, footings rebar all of that kind of prep. Boukai reiterated that is what we are agreeing to commit on today, matching the \$44,420. Councilmember Baldwin asked what the time frame was that it all had to be completed by; Boukai said it is through 2025 to start the project, there is nothing retro so if we started now, we would not be able to be reimbursed for anything. Councilmember Baldwin thanked Boukai, who stated this was part of the grant writing class. There was actually something to apply for that could benefit us rather than just going through the motions. Councilmember Krzyston said by committing to this it doesn't mean we cannot try and find other funds for matching; Boukai said yes, we can through other grants; this is just letting them know the money is allocated. Baldwin added this will make it easier for other grants as we are funded. Boukai requested a motion for Resolution No. 0010 of 2024 which states we are committing to provide the 20% matching funds which is the \$44,420 (maximum) for the NYSWIMS grant; Councilmember Baldwin made the motion for the above with Councilmember Krzyston seconding. Roll call as follows:

**TOWN OF DELHI  
RESOLUTION No. 0010 of 2024  
NYSWIMS Grant  
July 8, 2024**

**Whereas**, the Town of Delhi is committed to enhancing recreational facilities for its residents; and improvements to waterfront areas, including pools; and

**Whereas**, the NYSWIMS Grant requires a local match of 20% of the total project cost to be eligible for funding; and

**Whereas**, the Town of Delhi seeks to apply for a NYSWIMS Grant to finance upgrades to the town pool;

**Now, therefore, be it resolved**, that the Town Board of Delhi hereby affirms its commitment to provide the necessary local matching funds, amounting to 20% of the project costs, if the NYSWIMS Grant is awarded to the Town of Delhi.

**Be it further resolved**, that the Town Supervisor is authorized and directed to take all necessary actions to apply for the NYSWIMS Grant on behalf of the Town of Delhi, including the submission of required documents and ensuring compliance with grant guidelines.

**Be it further resolved**, that this resolution shall take effect immediately.

**Dated:** July 8, 2024

Offered by: Councilmember Margaret Baldwin

Second by: Councilmember Matthew Krzyston

Roll Call:

	YEA	NAY	ABSENT
Supervisor Maya Boukai	<u>  X  </u>	_____	_____
Councilman Matthew Krzyston	<u>  X  </u>	_____	_____
Councilman Josh Morgan	<u>  X  </u>	_____	_____
Councilman Margaret Baldwin	<u>  X  </u>	_____	_____
Councilman Christina Viafore	_____	_____	<u>  X  </u>

Supervisor Boukai will submit the grant via email.

Supervisor Boukai announced we had received the yearly Heart of the Catskills Agreement. She further stated the impound fee for dogs is \$40 and as she understands we strike out the cat fee of \$5.00 per cat as our dog warden does not do cats. She requested authorization to sign the contract with cat stricken. Councilmember Baldwin made the motion to allow Boukai to sign with Councilmember Krzyston seconding. Motion carried.

Supervisor Boukai announced a request for disposition of equipment that is not in working order. Councilmember Krzyston made the motion to allow for the disposition with Councilmember Baldwin seconding. Motion carried.

### **Committee Reports:**

**Highway/Machinery: (Councilmember's Baldwin & Morgan)** Written report from Superintendent Evans provided to councilmembers. Evans stated that he has tentative dates for paving which will be next week (the 16<sup>th</sup>) but by the looks of the weather it may get postponed a little bit. This will be for Hamden Hill and Dick Mason Road. We don't have a date for oil and stone for the rest of the roads yet, hopefully by the end of the month. Supervisor Boukai added we are pushing for a meeting on the truck purchases and will discuss it at the next meeting. Evans has provided information on the trucks. Evans has let the company know that we are a little delayed and they are ok with it but did state that as with everything else prices go up. Councilmember Morgan asked to meet with Evans to go over all the paperwork. Councilmember Baldwin will also meet with them.

Councilmember Baldwin discussed the miles per hour issues and where it ends and starts. Evans stated it's a DOT issue and wasn't sure. Supervisor Boukai said she can try and find out. The board discussed the 25-mph implementation through the village and the boundaries. Evans stated Route 10 is DOT.

Motion to accept Evans report was made by Councilmember Baldwin and seconded by Councilmember Morgan. Motion carried.

**Personnel: (Councilmember's Viafore & Baldwin):** Councilmember Baldwin said just to let everyone know we support, we are listening and we are trying to do what's best for them all.

She also said that the intern would thrive down at the pool, Boukai said she and the intern spoke today and she will be doing some social media for the town on the pool page. She has already created a swim lesson satisfaction sheet for parents. She will also create a lifeguard satisfaction sheet. Boukai said she has changed the messenger on the pool Facebook to let people know to email instead of leaving messages. They will get an automatic response. Boukai said she will be working with the arts & crafts program.

**Recreation/Health/Youth: (Councilmember's Krzyston & Supervisor Boukai):** Councilmember Krzyston stated the first session of the arts & craft program was lightly attended, there were nine people. He helped to recruit children to come over, he believes putting in on social media more will help. He also had friends at the pool recently and they enjoyed it. Supervisor Boukai showed the board an app that they are using for the pool. It takes hours, budget information and works well, Amy will get an alert if someone doesn't clock in. She is monitoring it; it makes the guards have responsibility. It downloads the payroll into a spreadsheet for the bookkeeper.

Supervisor Boukai announced Delaware Opportunities would like to have a table down at the pool/playground. She stated if everyone is ok with it, she will have them set up outside the gate area to inform the public about their programs. Everyone was fine.

Boukai then stated Laura Gioffe had reached out to her regarding vendor information. The Legion does not require anything from people selling food other than the DOH certificate. The town does, we are now doing a pilot program with SUNY-CADI truck, the hot dog man and the gentleman that sells gyros. The

vendor permit form and fee this year is being waived as the sales are being done on the legion baseball area. Next year we will revisit the vendor process.

Supervisor Boukai then announced that Gioffe had mentioned there are extra funds with the Delhi Youth Sports boosters. She was looking for ideas how we may want to use them; one suggestion was swimming scholarships for those that can't afford to pay for swim lessons (Session's II and III are still open), another suggestion more lawn chairs for the pool area. Boukai wasn't sure how much money Gioffe was talking about though.

Boukai then stated Session I of swim lessons which was over on Wednesday had 69 students, Session II has 67 students and Session III to date has 35 signed up (those numbers will rise as we get closer to that session). To date we have had 41 people sign up for Water Aerobics, which is why we did a second class. We have raised so far \$2,500 for water aerobics and \$1,200 raised with swim lessons. Boukai further stated that the main goal of the pool is to teach children to swim, but she appreciates that we need open swim but if a child can't swim it doesn't matter how much open swim we have. The focus for the six weeks is to teach children to swim. In August it will be almost all open swimming other than the aerobics classes. Councilmember Baldwin said that's a tough one. There have been some taxpayer complaints that it's not open enough for families to take advantage of it. But she understands we have some things that will build it. Boukai said we are one of the only towns that have pm lessons, pm lessons don't really interfere when school is in session; if we can start earlier in June and do six weeks of lessons up until fourth of July then almost all of July and August can be water aerobics, lap swim and open swim. We could fulfill both things but that is dependent on staffing; the one thing for lessons is you only need one guard and two instructors. It would be a nice way to ease people into the season. Boukai then told the board she had reached out to the town attorney, our insurance company and county personnel regarding filling out a waiver and offering town employees free water aerobics for the rest of the summer; they have given her the green light to do so. She asked for a motion to allow town employees to take water aerobics for free for the rest of the summer, as time goes on the goal is to offer other things recreation wise to them. Councilmember Baldwin made the motion for the above incentive program with Councilmember Krzyston seconding. Motion carried. Boukai will email the waiver form to the clerk for those wishing to participate.

Councilmember Krzyston wished to approve the donation from the Delhi Youth Sports Booster Club now. He then made the motion to approve in advance the donation up to \$2,000 which would be used towards the enhancement of youth programs and the town pool. Councilmember Baldwin seconded the motion. Motion carried. Once the amount has been donated it will be noted at the board meeting.

**Economic Development/Shared Services: (Councilmember Morgan & Viafore): N/A**

**Buildings/Codes: (Councilmember Morgan & Krzyston):** Councilmember Morgan noted that the mileage on the codes report was incorrect. The mileage was 186 not 136.

Councilmember Krzyston stated he had reached out to the Friends of Bramley Mountain Fire Tower to ask them how it was going and where the project was at. He stated on July 18<sup>th</sup> they go before the State Variance Committee for some of the potential requirements, so they don't have to satisfy certain requirements that don't seem particularly relevant to what the fire tower is. Those things include handicap access off the fire tower, bathroom on site, an access road, they have open stairs (they need permission for that) the rise and the run of the stairs (if they have to meet some requirement, which fire towers don't), reviewing the strength of the metal and something to do with the engineering drawings. That's why they don't have the permit now, they need to prove they have been given those variances by the state. They are concerned because time is ticking and what they really want to know is that if the state grants them those variances is there anything else that will come up because it has been a couple of years. Krzyston feels bad and said once they do that variance meeting then his understanding is, is that Glen Nealis from the IDA will resubmit the application permit to our code enforcement who is also the county code enforcement officer

asking him for the building permit. Krzyston doesn't know what will happen at that point, but his plan is and he has asked Councilmember Morgan to join him as he is on the Codes Committee meet with Dale the next day after that variance meeting so that we can do our best to shave time off any type of review process that still need to happen after that. What they/Krzyston and people that support the project really want to happen is for the tower to go up this year

**IT: (Councilmember Viafore & Krzyston):** N/A

**CODES Monthly Report: s**

A motion was made by Councilmember Morgan to accept the code's report for June 2024 with the corrected mileage. Councilmember Krzyston seconded the motion. Motion carried.

**Justice Court Report:**

A motion was made by Councilmember Baldwin to accept the June 2024 Justice Court Report. Councilmember Krzyston seconded the motion. Motion carried.

**Clerk's Monthly Report:**

A motion was made by Councilmember Krzyston to accept the June 2024 Clerk's report, seconded by Councilmember Baldwin. Motion carried.

**Supervisor's Financial Report:**

Supervisor Boukai stated the bookkeeper uploaded the financial reports to the council. In August we will go over the accounts that are over the budget lines and make necessary budget amendments. She stated two CD's are to renew this week and stated interest rates are going down.

**Supervisor's County Report:**

Supervisor Boukai stated she will be contacting Tina Mole regarding the county buildings; it has been brought to her attention by several individuals they are in need of repair. The DMV building in particular has issues with windows.

Boukai stated the new shelter is well on its way to being completed. Councilmember Krzyston asked about landscaping of the new buildings, Boukai will bring it up at the next Social Services meeting.

**Abstracts:**

Councilmember Baldwin made the motion to approve Abstract #007 – 2024 accounts A – DB Voucher No. 00252 – 00308 equaling \$112,288.73. Councilmember Morgan seconded the motion. Motion carried.

**Executive Session:**

Councilmember Krzyston made the motion at 7:15pm to go into executive session for Personnel Matters-Employment History of a Particular Individual, Councilmember Morgan seconded. Motion carried.

A motion to exit the executive session was made by Councilmember Morgan at 7:35pm with Councilmember Baldwin seconding. Motion carried.

**Adjourn:**

The council went directly into regular session at 7:36pm. A motion was made by Councilmember Baldwin to continue the contract with Rebekka Mower, as Water Aerobics instructor through August 22, 2024 at her current rate of pay for the morning class (10am-11am). The council also approved Amy Randall to teach pm (6pm-7pm) water aerobics at a rate of \$23.00 per hour through August 22,2024. This is separate from her lifeguard duties. Both Mowers and Randall will have the ability to interchange their times of instruction as one

class is held at 10am-11am by Mowers and Randall 6pm-7pm. This allows the water aerobics program to be extended through August 22<sup>nd</sup>. Councilmember Krzyston seconded the motion. Motion carried.

The council also authorized the hiring of Tiffany Croizer on a contract basis at \$2,000 to work as a legal assistant to codes, there are roughly 18-22 documents she will complete. They also agreed to outsource any paperwork having to be served at a cost no greater than \$250. The motion was made by Councilmember Morgan and seconded by Councilmember Krzyston. Motion carried.

Councilmember Krzyston made a motion to adjourn the meeting at 7:45pm, Councilmember Morgan seconded. Motion carried.

Respectfully submitted,

*Elsa Schmitz*

Elsa Schmitz, Town Clerk Town of Delhi