

**TOWN OF DELHI  
BOARD MEETING  
January 9, 2023  
7:00PM**

Supervisor Tuthill called the meeting to order at 7:00pm.

Those present:

Councilmember's: Margaret Baldwin, Matt Krzyston, and Christina Viafore, Bill Cairns.

**Highway Superintendent Daren Evans**

Residents: Nini Ordoubadi, Jim Smart, Mathew Burkert, Peter Burkert, Scott Oles, Diane Oles, Kevin Lee, Ed Chytalo, Celine DeCarlo, David Gensler, Nicole Byron, Maya Boukai, Patricia Sprott, Kelsey Adams, Anne Aikens, Vanessa Eighmey, Daniel Kennedy, Jackie Oliver, Drew Malbin, Mindy & Utku Kurtmer

**The Pledge of Allegiance** was led by Councilmember Cairns.

**Privilege of the Floor:**

Several audience members spoke regarding the rebuilding of the homeless shelter on Main Street, they were opposed to the location and cost. One individual spoke of the necessity of its location for services provided by the county and informed audience members of the importance of its location.

Supervisor Tuthill announced there will be a meeting at the Board of Supervisors on either the 18<sup>th</sup> or 19<sup>th</sup> of January with Chairman Mole, himself and the members of the Finance Committee.

Councilmember Viafore will post the information once it becomes available on the town's website and Nixle.

Scott Oles stated that he appreciated the Town crew with the work on the bridge on Federal Hill; this is where you really see your tax dollars at work for you. But he wanted to say Webster Brook should have taught the Town something but the Town turned right around and the same operation was done on Federal Hill with the same issues. There was no "clerk of the works" Oles asked why? Tuthill stated that would be a question for the Highway Superintendent. Tuthill then stated we worked through other agencies although he wasn't sure how they provided the plans, but they certainly messed them up. Oles questioned how this could occur. Tuthill said everything was done at the same time with Trout Unlimited and Delaware County Soil and Water, the Town was mostly left out. Oles then thanked the highway crew. Councilmember Baldwin thanked Oles for his comment.

Further discussion on county issues and buildings. Councilmember Krzyston thanked those who attended the meeting and stated there are town meetings each month he further stated everyone's comments were heard.

**Approval of December 12, 2022 Regular Monthly Meeting Minutes, December 29, 2022 Yr End Meeting Minutes and January 3, 2023 Organizational Meeting Minutes:**

Councilmember Viafore noted that in the January 3<sup>rd</sup> Organizational Meeting Minutes in the second paragraph end of the first sentence there was a misspelling the correct word should have been "morale" not "moral." Councilmember Cairns made the motion with the change to the Organizational Minutes to approval all minutes as presented. Councilmember Krzyston seconded the motion. Motion carried.

**Old Business:**

Supervisor Tuthill requested a motion to approve the retirement resolution form RS2417A –

Standard Workday Resolution for elected and appointed officials. Tuthill stated there is himself, the court clerk, code officer, deputy clerk and deputy court clerk on the report.

### **New Business:**

Supervisor Tuthill announced that Daren Evans, Highway Superintendent was unable to be at the meeting tonight and had given him the 2023 Expenditures of Highway Monies agreement for the county. Tuthill explained it is basically the road work that we have put in the budget which Evans has to write out what roads and with the dollar amounts and what is being done to them. The board needs to approve it and sign it.

Councilmember Cairns made the motion to accept the agreement with Councilmember Baldwin seconding. Motion carried.

Tuthill stated he is setting up a meeting with the county regarding the village issues (taxes, costs and ideas how to help them) it will probably be the 18<sup>th</sup> or 19<sup>th</sup> at 11:30; he will confirm and give Councilmember Viafore the information.

**Highway/Machinery: (Councilmember's Baldwin & Cairns)** Written report from Superintendent Evans provided to councilmembers. In Evans absence Councilmember Cairns read his report to the audience; in his report Evans stated that the spreader the board approved last year with the funds donated by the Helfgott-Renfroe Foundation has increased to \$5,607.00 due to the cost of materials. Supervisor Tuthill stated he had told Evans this would not be an issue as he just received another donation from the Foundation for another \$5,000 this year. Councilmember Cairns made the motion to allow Evans to purchase the spreader at the additional cost. Councilmember Baldwin seconded the motion. Motion carried. Tuthill then requested a motion from the board to accept the \$5,000 donation for the highway department from the Foundation; Councilmember Krzyston made the motion with Councilmember Baldwin seconding. Motion carried.

Cairns continued reading the report which gave updates on all trucks and equipment operating conditions.

Tuthill stated at the year-end meeting Evans had provided his year-end report, he requested motions be made accepting both reports. Councilmember Cairns made the motion to accept both the year-end and January 9<sup>th</sup> report with Councilmember Krzyston seconding. Motion carried.

**Personnel: (Councilmember's Viafore & Baldwin): N/A**

**Recreation/Health/Youth: (Councilmember's Viafore & Baldwin):** Councilmember Baldwin requested the board's approval to advertise for the Recreation Director and WSI/Lifeguards for two weeks in the Walton Reporter. The Recreation Director would be February 14<sup>th</sup> to respond and the other would be March. A motion was made by Councilmember Baldwin and seconded by Councilmember Viafore to advertise the positions of Recreation Director and WSI/Lifeguards for two weeks. The Clerk to advertise and it will be placed on the website and pool website.

Baldwin then presented the proposal from Todd Shady to open and close the pool for the 2023 year for \$1,620. A motion was made by Councilmember Baldwin to accept the proposal dated January 9<sup>th</sup> with Councilmember Krzyston seconding. Motion carried.

Councilmember Baldwin then stated that both Jackie Oliver and Vanessa Eighmey went to the pool facility and found that a light is out. Councilmember Cairns will address it. She discussed that Dubben's has been sold and stated it would be very costly to change vendors, and also discussed mowing and advertising. Tuthill stated this year it needs to be more specific as the playground will be included. She further said they are exploring additional grants for the playground. Tuthill added he would like to see Phase II done this year.

Discussion on ARPA money use, Tuthill stated the fire proof safes would fall under for records managements of both the assessors and town clerk vital records. Also, the upgrades to the computers, phones and systems for the town.

**Economic Development/Shared Services: (Councilmember Cairns & Krzyston):**

Councilmember Krzyston stated there was no shared services meeting, but there were a lot of points brought up at the public hearing that he agreed with; the county giving us a break.

**Buildings: (Councilmember Cairns & Krzyston):** Councilmember Cairns stated we have our ongoing list of things to fix. He has been now told of the light out at the pool building. He also wishes to get a price on the re-sealing and striping of the parking lot at the hall. He believes the hard top is in good enough condition so that it will just have to be resealed. He will get some numbers for the pricing, the clerk requested when this is done if they could bring the pavement up by the front door.

**IT: (Councilmember Viafore & Krzyston):** Supervisor Tuthill stated he is still working on the meeting with DeMauro. Councilmember Viafore stated we are up to 112 subscribers for Nixle. She discussed the survey from the county regarding transportation. She requested Tuthill talk with them regarding opening it back up as it was not up very long.

**Codes: (Councilmember Cairns & Krzyston):** Tuthill stated December: no building permits were issued, seven inspections / meetings, five in-office conferences, two c/o letters, two certificate of occupancy and he drove 74 miles.

**CODES Monthly Report:**

A motion was made by Councilmember Cairns to accept the codes report for December 2022 Councilmember Viafore seconded the motion. Motion carried.

Councilmember Baldwin requested permission to have Highway Superintendent Evans place the pool chair back on Auctions International. Tuthill stated she should discuss with Evans and have him do it.

Councilmember Baldwin also recognized Mat Burkert in the audience who will take his oath of office on the 19<sup>th</sup> as Town Justice. Councilmember Cairns told Burkert he will be removing 2/3's of the plexi glass prior to Burkert taking office.

Supervisor Tuthill announced he received a letter from the court regarding the justice audit. The specific date needs to be determined.

**Justice Court Report:**

A motion was made by Councilmember Krzyston to accept the December 2022 Justice Court Reports. Councilmember Viafore seconded the motion. Motion carried.

**Clerk's Monthly Report & Year End Report:**

A motion was made by Councilmember Krzyston to accept both the December 2022 report and the 2022 Clerk's Year End Report seconded by Councilmember Baldwin. Motion carried.

**Supervisor's Financial Report:**

Supervisor Tuthill presented the board with the December 2022 Financial Report. Councilmember Baldwin made the motion to accept the December 2022 Supervisor's Report with Councilmember Cairns seconding the motion. Motion carried.

**Supervisor's County Report:**

Supervisor Tuthill stated the building on the corner of Main & Bridge is close to completion, there is some fire alarm hardware issues getting parts. The meeting discussed above. Councilmember Cairns requested the fire department be able to tour the new building on Main & Bridge; Tuthill will set it up.

**Abstracts:**

Councilmember Krzyston made the motion to approve Abstract #001 – 2023 accounts A – DB

Voucher No. 001-0023 equaling \$136,294.53 account TA No. 0093 – 0095 equaling \$12,824.41. Total vouchers presented equaled \$149,136.94 Councilmember Viafore seconded the motion. Motion carried.

**Executive Session:**

A motion was made by Councilmember Viafore to discuss the employment history of a particular individual at 8:35pm with Councilmember Krzyston seconding. Motion carried.

Motion was made by Councilmember Cairns to exit executive session at 9:06pm with Councilmember Baldwin seconding. Motion carried.

**Adjourn:**

Councilmember Viafore made a motion to adjourn the meeting at 9:08pm, Councilmember Cairns seconded the motion. Motion carried.

Respectfully submitted,

*Elsa Schmitz*

Elsa Schmitz, Town Clerk, Town of Delhi