

**TOWN OF DELHI**  
**SPECIAL BOARD MEETING**  
**June 30, 2020**  
**6:30PM**

Supervisor Tuthill called the special meeting for the opening of the pool along with COVID-19 protocols at 6:38pm.

Those present:

Councilmembers: Christina Viafore, Janet Tweed, Bill Cairns, - Late: Matt Krzyston

Resident(s): Margaret Baldwin, Scott Oles, Rick Ackerly, Thomas Leo, Diane Rocklein Furman

**Special Business:**

Councilmember Tweed stated the COVID plan has been sent to the board along with CDC guidelines, at this point and time things that are particular to our pool include maximum 50% capacity based on the discretion of the guards and our director, maintaining the social distancing of at least six feet between persons or the family group that they might come with. This information will be posted at the door along with any COVID-19 needs. Supervisor Tuthill asked what if someone is drowning and needs mouth to mouth; Tweed stated they have bag valve masks there which prevent the need for mouth to mouth, there are at least two on site as a precaution so there is no need for contamination. Ms. Furman noted that chest compressions are more important anyway, if they don't have a heartbeat if it's for rescue breathing the bag valve is necessary. Tuthill then asked Tweed if this plan had been submitted to the Department of Health, Tweed stated she had not but can, and has not heard anything from them. Tuthill then questioned who was going to maintain all the records for the chlorine levels and such. Councilmember Tweed stated that will be done by the Recreation Director, he questioned if that is acceptable to the Department of Health, Tweed stated as far as she is aware. Supervisor Tuthill questioned if the Recreation Director's application had been sent to Delaware County Personnel for review. Tweed stated she was unaware as she thought it had to be submitted to the board first. Tuthill stated they should not be appointed officially until they are accepted for the position by County Personnel. Tuthill then questioned what the plan was for pool personnel; Tweed stated at this point we have applicants for Recreation Director and four guards which have been accepted for approval by PAC for hiring. They are still accepting applications for guards. Tuthill questioned who many need to be on at any given time; Tweed stated two guards need to be on the pool at any given time when there are patrons in the water. He stated then someone needs to be monitoring the gate, she stated yes. Tweed further stated the hours will be determined based on staffing availability that has not yet been fully decided. The opening date is still unknown as we are waiting on the permit from the state; there are many things yet that need to be fully decided. Councilmember Cairns stated staffing is a very big issue; there is no sense opening if you don't have enough staff. Tweed stated this will determine the hours and agreed with Cairns. Tuthill stated they do need someone to keep track of the water quality so that they don't go back on that. He further stated he was going to bring the two sets of plans; the NYS plan and the CDC guidelines; they wanted us to try and limit it to local residents only. Tweed stated Colchester is doing bracelets for residents and taxpayers to where Tuthill stated a taxpayer is not necessarily a "local." He said some of the "need to do's" are great but sometimes not doable. Councilmember Cairns stated a question under safe swimming practices; "frequent hand washing and hand sanitizer" do we have a source for the sanitizer? Tweed stated they have sanitizer and soap as well as PPE for the guards as needed.

Councilmember Cairns brought up the courtroom; he said we have gone through several plans for the courtroom the best guess is it will be between \$400.00-\$500.00 to complete the installation of the plexi glass. The board agreed that the cost could not exceed \$500.00. Councilmember Tweed also stated she had spoken with Dave Kopecek of Aisle8 regarding the court accepting credit cards via the town website, the fee to incorporate it to the website would be \$200.00; the board stated this cost would be a contractual costs associated with the court so it would be their decision should they wish to spend their budgeted money. Councilmember Cairns stated that Councilmember Krzyston had gotten two parts quotes for the electric strike for the front door

and by the time all the pieces are purchased to do it not including the cost to hire someone to install them it is between \$500.00-\$600.00; where we have a quote from Country Home Security for about \$864.00 with no contract or monitoring fees associated. He wished to make a motion to go ahead with Country Home Security to do the work as the cost would be about the same and they are professionals. Councilmember Tweed seconded the motion. Motion carried. The clerk will contact them to make necessary arrangements.

Margaret Baldwin they we fortunate to get in all the permits and requirements to DOH, it's more the issue of us being ready and calling and setting up an inspection. They have sent the COVID requirements and have indicated that it is very important to keep it simple and not make it any more complicated than necessary. Tuthill questioned Tweed as to when they hope to open, she stated it is up to the director and guards as to when they are ready and things are getting installed; the pool is looking good. She questioned the PAC members as to any issues they saw; Councilmember Cairns stated it seems a little vague as to "things are getting installed." Tweed stated railings, six foot markers on the pavement so that everything it taped off the way it needs to be, just the last minute bits of cleanup to get ready. Baldwin has a list that she compiled as to chores. Baldwin stated once the permit is issued for them to come that means everything is ready and we are very close to it. We can open the next day, but as Councilmember Tweed said it needs to be coordinated with the director and lifeguards. The town clerk stated as town clerk/records management officer for the town she is requesting all emails which are going back and forth between the PAC and town board.

A motion was made by Councilmember Cairns to enter into executive session for personnel matters with Councilmember Viafore seconding. Motion carried to enter into executive session at 7:10pm with Supervisor Tuthill requesting the applicant for Recreation Director to stay.

A motion was made by Councilmember Cairns at 7:33pm to come out of executive session with Councilmember Viafore seconding. Motion carried.

Councilmember Tweed made the motion to hire Diane Furman for Recreation Director at a fee of \$6,000.00 for the season, pending approval by Delaware County Personnel, start date of July 1, 2020. Councilmember Cairns seconded the motion, motion carried. Supervisor Tuthill stated there are four lifeguards being put forward to be hired, he further stated Councilmember Tweed needed to check with personnel to see what we can have them do to see if we can use them in other places. Councilmember Viafore made a motion to hire Kayleigh Verspoor, Diego Aquirre, Fiona O'Neill and Abbrielle Leahy as lifeguards for the pool at \$12.00 per hour starting July 6, 2020 to work as needed. Councilmember Tweed seconded the motion. Motion carried.

**Adjourn:**

There being no further business to come before the board Councilmember Cairns made the motion to adjourn at 8:00pm, Councilmember Viafore seconded the motion. Motion carried.

Respectfully submitted,

*Elsa Schmitz*

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Town Clerk, Town of Delhi