

**TOWN OF DELHI
BOARD MEETING
March 12, 2020
7:00PM**

Supervisor Tuthill called the meeting to order at 7:07pm.

Those present:

Councilmember's: William Cairns, Janet Tweed, Matt Krzyston, and Christina Viafore.

Highway Superintendent Daren Evans

Residents: Margaret Baldwin, Rick Ackerly, Richard Gumo, Adam Atkinson, Corinne Wheeler, Jeff Barthelmes, Karen Barthelmes

The Pledge of Allegiance was led by Councilmember Krzyston.

Privilege of the Floor:

Town resident Corinne Wheeler requested that the town put up signs by her home as they are farmers and have had several close calls with cars speeding. She is requesting "cattle crossing" and "children at play" on Glen Burnie and Huff Road.

Approval of February 11, 2020 Regular Monthly Meeting Minutes:

Councilmember Krzyston made a motion to accept all board minutes listed above as presented, with Councilmember Viafore seconding. Motion carried.

Old Business:

Supervisor Tuthill stated that he has not heard anything further on the testing of the pool property by the DEC.

Resolution No. 001 of 2020 a resolution to waive the residency requirements for deputy highway superintendent. Tuthill read the resolution and asked for a motion to pass the resolution. Councilmember Cairns made to the motion to accept Resolution No. 001 of 2020 with Councilmember Tweed seconding. Roll call as follows:

	Aye	Nay	Abstain
Supervisor Tuthill		X	
Councilmember Cairns	X		
Councilmember Krzyston		X	
Councilmember Tweed	X		
Councilmember Viafore	X		

Motion carried.

Local Law No. 001 of 2020 will be forwarded to the state for filing, per Supervisor Tuthill; the clerk will submit.

Supervisor Tuthill stated that the cleaner has spoken to him regarding the cleaning of the building, there have been times that he has been here to clean but there have been meetings going on. The calendar in the break room should designate dates and times when the building will be in use. The clerk will update the calendar for his information.

New Business:

Supervisor Tuthill requested a motion for Town Assessor's Corcoran and Gifford to attend training. Councilmember Cairns made the motion to approve the training with Councilmember Krzyston seconding.

Motion carried. Krzyston questioned if Gifford was receiving training from the county, to where Tuthill stated on specific training.

Supervisor Tuthill stated Highway Superintendent Evans is requesting to advertise for bid the yearly hauling fees, fuel, diesel and salt. The bids would be required to be at the town no later than Monday 4/13 at 3:00pm with the opening at the 4/14 board meeting. Councilmember Krzyston made the motion to approve the advertising of the bid, with Councilmember Tweed seconding. Motion carried with approval for the clerk to advertise.

Supervisor Tuthill announced that the Planning Board had a public hearing regarding the NYSEG project which includes more work up on Hamden Hill with some power line upgrades and additions. A question that came up was our Road Preservation Law; when we passed the law we did put in there that we could require a bond, but we never set a fee for the application. He further explained the application fee would cover if we had to hire an engineer or someone to go out and document the condition of the road before work starts and if we need to send them back out at the end of the work to verify if any damage was done. Tuthill said we need to set a bond on this as they are saying the traffic will be similar to that of last time. Tuthill will meet with Evans to come up with an appropriate bond amount to require, we need to make sure we have enough to cover any damage to the roads and not go through what happened last year. Tuthill asked Evans if he had any ideas to where Evans stated he did not as we have never had to have an engineer come in and deal with it. Tuthill hoped that this time it would not be that big of a deal as they know what occurred last year and what was necessary to fix it. Tuthill further stated in the future if this occurs with any type of equipment (logging trucks, quarry trucks etc.); with that being said Evans felt we may have to leave it open with the engineering. Tuthill said with the fee schedule we can add it to the schedule and amend it if necessary down the road if we think it is not sufficient. Councilmember Cairns stated he believes it should be a percentage of the value of the project, similar to what is done on the building permit fee application for commercial. Tuthill said having the code officer use the same formula as he uses for his permits. The board discussed options. A motion was made by Councilmember Cairns that the application fee for the Road Preservation Law will be .003% of the total cost of the project with a cap of \$15,000. Councilmember Krzyston seconded the motion. Motion carried. The building permit fee will be additional with a bond being required.

Committee Reports:

Highway/Machinery: (Councilmember's Tweed & Cairns) – Written report from Superintendent Evans was given to council members (see attached.) Discussion regarding equipment; Councilmember Cairns questioned if the vehicles/equipment were put on the Auctions International, Evans stated yes they should be and they will see what happens. Supervisor Tuthill stated he did not believe Delaware County Personnel would be able to hire the mechanic requested as he did not meet the qualifications. Tuthill will speak with her again. Councilmember Cairns questioned the voucher for the diagnostic scanner software, Evans and Atkinson explained the voucher and stated it would be a yearly charge and it is a needed piece of equipment. Evans also stated they did officially purchase the roller; arrival time is up in the air. A meeting for the grant for the culvert repair project will be on April 9th, with proposals and ideas this will be a matching grant; he is working with Soil and Water on it. Councilmember Cairns stated he had spoken with CDO regarding getting summer help for flagging; they were pretty sure but we're going to make sure there was nothing to preclude them from being able to have them work in the roadway. Evans stated that was good. Councilmember Tweed stated a motion was necessary for the board to approve the purchasing of the signs for the Glen Bernie and Huff Road area for the Wheelers. Discussion determined they need 4 signs (2 per road). She then made the motion for the purchasing of the signs with Councilmember Cairns seconding. Motion carried. Councilmember Krzyston asked Evans if there was a request for "children at play" signs for Delside Acres, as a resident stated they were interested. Evans stated he had not received any but it would be an easy thing to do.

Recreation/Health/Youth: (Councilmember's Tweed & Viafore) – Councilmember Viafore stated soccer signups will be held March 18 at 7:00pm at the fire hall. They met with the Legion and have the

agreement partly signed and it will be sent to the commander to have use of the driveway access that leads to the pool. The ice skating is sadly over; she thanked Rick Ackerly for all his help. She further stated we need to plan to put it away, Councilmember Krzyston stated the college students will help. Viafore stated on the health side they are posting any new information from CDC on the Corona Virus and what we can do to prevent the spread of that and any other illness (cold, flu) on the website. Councilmember Tweed stated they had just received the information from the county so that works very well.

Economic Development/Shared Services: (Councilmen Cairns & Krzyston) – Councilmember Krzyston stated the housing study between the village and town was held at Delaware Academy where consultants from Pittsburgh came inviting input; the overall theme was how do residents believe we can attract more people to Delhi and convince them to stay here. It was basically a brainstorming session; they will use the data for the final report. He encouraged residents to take the survey on the town’s website it gives you the opportunity to say what can be done with our community specific to housing. Also, he stated the Flood Commission had a meeting, Soil and Water helped us get money for our local flood analysis project. It is a huge report that has lists of projects that if you do them it will reduce the risk of flooding in the village and town. They received money for the first big project that will remove debris and trees that are in risk of coming down in Steel Brook; which will help alleviate the bridges from being blocked. This project is fully funded and will start in mid June. Tuthill asked if this involved stabilizing the banks to which Krzyston stated correct. In Reservoir Park they will be stabilizing an area and rebuild the road to it for good access, which will become again a recreation area. The project expense is over \$400,000 which will not cost taxpayers; it comes from grants that Soil & Water have gotten. They are hoping to get 5 to 7 in the next several years, this will help residents as it will take homes off the flood insurance requirements.

Personnel: (Councilmember Cairns & Councilmember Tweed) – Councilmember Tweed sexual harassment training will be necessary again, according to NYMIR we can again use their site or if people have taken it elsewhere they can provide the certificate to the office. She will send the link information to the clerk.

Building: (Councilmember’s Cairns & Krzyston) – Councilmember Cairns stated for the guys across the street, he has another meeting with a contractor to come to take a look at the building to give us his recommendations for everything including soffits and fascia and Cairns stated he sees where we have a shutter that is falling off; as soon as he is able to get him to Delhi we will have some news there. Further he stated he has an estimate from Jay’s Construction for the repair of the roof over the entry way as well as some siding that is down. To strip the old shingles on the roof on the entry way, replace the plywood if needed place a water barrier and new architectural shingles, replace any rotten or missing siding above the roof line and removing all garbage. His total quote is \$1,300.00. He also stated he has not forgotten about the AC for the clerk’s office. The other estimate he has is from Anderson Painting for painting the building including washing, scraping and sanding all areas with loose and peeling paint. All areas will be primed and any cracks would be caulked at that time, one finished coat of paint or solid color stain applied to all exterior siding and trim; the final color would be matched to the existing color. The estimate is for \$4,560.00 which was given to the town in the fall; with the understanding that we would not be looking to do that project until sometime this year. Cairns stated he believed he could start at any time if requested. Supervisor Tuthill stated the siding really needs to be fixed before we have a leak. He requested a motion be made to accept Jay’s Constructions quote. Councilmember Cairns made the motion to accept the above quote from Jay’s Construction with Councilmember Krzyston seconding. Motion carried. Councilmember Tweed questioned if the painting bid was a reasonable cost, Tuthill stated yes and it is below the amount that needs to go out to bid. A motion was also made by Councilmember Krzyston to accept the quote from Anderson Painting for \$4,560.00 with Councilmember Cairns seconding, motion carried. Councilmember Cairns stated he would like to get someone in here to take a look at the parking lot to see if they think it can just get away with it being sealed and restriped.

IT: (Councilmember Tweed & Councilmember Viafore) – Supervisor Tuthill stated there is confusion on the webpage regarding names, Tweed and Viafore will look into it. Councilmember Viafore announced there is a yellow bar across the top of the website page that has the housing study on it; they are encouraging people that live and work in Delhi to take the study.

CODES: (Councilmember Cairns & Krzyston) – Councilmember Krzyston stated there was one building permit issued, ten inspections and he had driven 130 miles.

CODES Monthly Report:

A motion was made by Councilmember Krzyston to accept the February 2020 Code Report. Councilmember Cairns seconded the motion. Motion carried.

Tuthill announced he had received the annual report from NYS Ag & Markets for the Dog Control Officer and everything was satisfactory.

Justice Court Report:

A motion was made by Councilmember Krzyston to accept the February 2020 Justice Court Report. Councilmember Tweed seconded the motion. Motion carried.

Clerk’s Monthly Report:

A motion was made by Councilmember Krzyston to accept the February 2020 Clerk’s Report and seconded by Councilmember Tweed. Motion carried.

Supervisor’s Financial Report:

Margaret Baldwin of the PAC Committee wished to thank Professor Michael Tweed from the college for his presentation. Councilmember Tweed stated the third year students provided ideas for what the playground could be in the future as a launching point for the committee to look at phase two of the pool/playground project. There was a lot of enthusiasm to move forward with that.

Supervisor Tuthill stated we still don’t have a supervisor’s report as the bookkeeper is closing out the books. We had some money transferring that had to get done. Councilmember Tweed stated the board should still receive an accounting of the monies like a bank statement as it would be beneficial to show where we are. She added the sooner the better with these reports.

Supervisor’s County Report:

The councilmember’s questioned why Supervisor Tuthill voted to approve the purchase of the Decker Advertising building, to where Tuthill stated no one gave him any input as to a better idea. Tuthill stated he was not crazy about the idea, he believes the county overpaid, but DPW got the election building condemned and they are supposed to be out before election season. Board of Elections was not happy they are trying to work with the engineers to let them stay until after the elections. Tuthill further said if someone had given him a plan as to how to move Elections and Veterans Affairs he would have gladly listened. Councilmember Tweed asked if he had said no would it still have passed; Tuthill didn’t remember what the numbers were. Tuthill stated to put a second floor on the jail would have cost mega millions. Councilmember Tweed asked if the other projects were moving forward then, Tuthill stated yes. Town of Kortright is letting the county do testing’s for free on the property there. Councilmember Tweed also questioned the old Stoddard Lot and asked if that piece was going back on the tax rolls; Tuthill stated that will become the new Planning and DPW offices. She questioned if this would be a two story building, he stated yes as going up higher would require a sprinkler system and much more money. Tuthill said on another front they did have a pre bid site visit on the Mental Health, a good number of contractors did show up. Per the engineers there are many contractors expressing interest in putting in bids.

Abstracts:

Councilmember Tweed questioned the voucher for the repayment to DNB, if it was the truck ban; Tuthill stated yes. She then questioned where the money was coming from, if it was part of the grant. Tuthill stated yes we received the \$75,000 from the SAM Grant, we had \$50,000 from the highway budget and we will make up the rest rather than doing a 3 or 4 year bond on the rest. It didn't make any sense, so we will pull that out of reserves. He will speak to the bookkeeper to see where it will be taken.

Tuthill then request a motion be made to approve Abstract No. 003-2020 Accounts "A-SF" voucher's numbers 0078 through 00115 equaling \$206,130.30 and Accounts "TA" voucher numbers 00141 through 00143 equaling \$8,796.50. Total amount of Abstract 003-2020 \$214,926.80. Councilmember Krzyston made the motion accepting the abstract, with Councilmember Cairns seconding. Motion carried.

Highway Superintendent Evans requested to propose Adam Atkinson as Deputy Highway Superintendent.

Supervisor Tuthill stated he needed to have Delaware Co. Planning to see if he met the requirements.

Councilmember's Krzyston and Tweed wished to vote on the appointment pending the requirement. Tuthill stated they could and then stated we should wait until the Local Law was filed. There was discussion as to whether the resolution was sufficient to approve the appointment.

Executive Session:

A motion was made at 8:10pm by Councilmember Krzyston to enter into executive session to discuss the employment history of a particular individual with Councilmember Viafore seconding. Motion carried with the request that Highway Superintendent Evans stay. A motion to exit executive session was made at 8:27pm by Councilmember Krzyston and seconded by Councilmember Tweed. Motion carried.

Adjourn:

A motion to adjourn was made by Councilmember Cairns at 8:28pm with Councilmember Krzyston seconding. Motion carried.

Respectfully submitted,

Elsa Schmitz

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Town Clerk

Town of Delhi