

**TOWN OF DELHI  
BOARD MEETING**

**June 14, 2016**

Supervisor Tuthill called the meeting to order at 7:30 pm.

Those present: Council members Tom Little, Bill Cairns, Matt Krzyston, Al Perkins  
Administrative Assistant Highway Superintendent Brian Rosenthal  
Delaware County Planning Department Director Nicole Franzese, Delaware County Economic  
Development Grants Manager Lori Paulson  
Town residents: Kim Cairns,  
Reporter Bob Cairns, Delaware County Times; Abby Butler, Walton Reporter

**The Pledge of Allegiance** was led by Councilman Little.

**Privilege of the Floor:**

Supervisor Tuthill invited public comment, no public came forth.

**Approval of the Meeting Minutes of May 10, 2016**

The minutes of the regular meeting were presented with Councilman Cairns making a motion to accept as presented, Councilman Little seconded the motion. Motion carried.

**Old Business:**

Delaware County Planning Department Director Nicole Franzese presented the board with topographical maps of the two properties discussed at May 10, 2016 meeting. Both properties owners Aissia O’Neill and Robert Marty had requested to be removed from the Hamlet Designation. Councilman Little again discussed future planning of the areas reiterating what he had stated at the May 10<sup>th</sup> meeting. Councilman Little made a motion to deny both the O’Neill and Marty request, Councilman Cairns seconded the motion. Motion carried. Supervisor Tuthill requested that the Town Clerk send a letter to both homeowners notifying them of the Board’s decision, Nicole Franzese will send the Clerk a draft letter used at the County.

Supervisor Tuthill requested that a motion be made for the approval of the Resolution No. 3-2016 Solar Host Agreement. Councilman Perkins made the motion to adopt, Councilman Little seconded the motion. Motion carried, roll call as follows:

Councilman Little	Aye
Supervisor Tuthill	Aye
Councilman Krzyston	Aye
Councilman Cairns	Aye
Councilman Perkins	Aye

The Town of Delhi received two bids for the mowing of the Town Hall/Highway Garage and Town Playground. Heinz Bernecker Landscaping and Lasting Impression Landscape & Excavation, the bids for services were as follows:

Bernecker:

- Town Hall/Highway Garage 5 & 3 Elm Streets - \$55.00 per maintenance
- Town Playground Page Avenue - \$90.00 per maintenance

Lasting Impression:

- Town Hall/Highway Garage – (based off 15 mowings) \$1,293.75
- Town Playground Page Avenue – (based off 15 mowings) \$1725.00

Supervisor Tuthill stated that upon the Building Committee's recommendation, mower will be hired. Councilman Little later stated that Bernecker received the bid as the Town/Highway was \$55.00 vs. \$86.25 per maintenance and the Town Playground was \$90.00 vs. \$115.00 per maintenance. Supervisor Tuthill thanked Councilmen Little and Cairns for mowing the grounds.

### **New Business:**

Lori Paulson of Delaware County Economic/Industrial Development made a presentation on the Sportsfield Grant. They ordered the equipment in January and it has arrived and is being installed. Documentation of all expenses for the build out project have been provided to Economic Development and two weeks ago the first request for funds was submitted for drawdown. The balance of the funds will be for the administration which she is working on at this time. Once the job creation is complete the project will be closed out. The estimated creation of jobs is twenty two positions. Final reporting will be in December.

It has come to the Boards attention that Thomas Leo a member of the Zoning Board of Appeals appointment expired in September of 2015. He was reappointed through a motion made by Councilman Cairns and seconded by Councilman Perkins. Motion carried.

A motion was made by Councilman Little to approve Town Assessors; Joe Gifford and Jim Corcoran to attend the Assessment & Appraisal Mini Course on June 24,2016, Councilman Perkins seconded the motion. Motion carried.

Supervisor Tuthill noted that contracts for the Municipal Accounting, Payroll and Building Codes software were in the abstracts for approval.

The Summer Recreation Program with the Village of Delhi was also authorized with Councilman Perkins making the motion and Councilman Krzyston seconding. Motion carried.

Supervisor Tuthill informed the board that he had been approached by James Small and his partner Marc Calcano regarding the Town Constabulary/Peace Officer Resolution No. #5 of 2010. They do firearms training for several police agencies in our area and would like the Town to consider making Mr. Calcano a Town Constable at no cost to the Town. By doing so it would allow them more options for training of fellow officers, Councilman Little questioned how it would work not paying for services and also questioned insurance coverage. Supervisor Tuthill stated that he had spoken with our attorney and was told there would be no problem as the resolution from 2010 covered the position. Supervisor Tuthill also stated he needed to contact

our insurance company and New York State to see if any requirements would be necessary. To be discussed further at our July meeting.

### **Committee Reports:**

**Highway/Machinery:** (Councilmen Perkins & Cairns) – Administrative Assistant Highway Superintendant Brian Rosenthal stated they had started culvert replacement on Elk Creek Road, grading, stoning and mowing of other roads. A town resident from Spring Valley Road had contacted Supervisor Tuthill regarding youths damaging the recently paved road, he will discuss it further with the Highway Department.

**Health/Youth:** (Councilmen Krzyston & Cairns) – Councilman Krzyston stated that the 5-K run was a success and also stated that the volleyball net has been installed. There will be a volleyball clinic as well as a basketball clinic.

**Economic Development/Shared Services:** (Councilmen Perkins & Krzyston) – Councilman Krzyston discussed the Joint Flood Commission meeting, they are making strides. There will be a public meeting held in August. Also, the Chamber is hosting a mixer on Thursday, June 16<sup>th</sup> to honor Candace Vancko, SUNY President as she is retiring and also to announce the winner of the Pellegrino Grant which is to be awarded to a local business for their efforts in enhancing the beauty of Delhi. “Summer Nights” in Delhi was a success; businesses would like to participate again. The hope is to hold another “Summer Nights” in a month.

**Recreation:** (Councilman Perkins) – Councilman Perkins stated that the 40 % draw has been made to the architect; they are working out details and getting things approved with health department. Everything is working out fine with the pool. Councilman Perkins needs to meet with Highway Superintendant regarding mulch and work necessary at the playground area. Filing in holes are on the agenda, Councilman Little stated there are no “trip hazards” at this time but a lot of work is necessary.

**Personnel:** (Councilman Little) – N/A

**Building:** (Councilman Little) – Councilman Cairns stated that “No Parking” signs are very dull and need to be replaced, also the Town Hall towards the Highway Garage is in need of painting.

**IT:** (Councilman Krzyston) – N/A

**CODES:** (Councilman Cairns & Little) – Councilman Little stated that Code Enforcement Officer Downin has been at the DRNC weekly doing inspections, work is coming along well.

### **CODES Monthly Report–**

A motion was made by Councilman Little to accept the May 2016 Code Report. Councilman Cairns seconded the motion. Motion carried.

**Justice Court Report:**

A motion was made by Councilman Krzyston and seconded by Councilman Perkins to accept the May 2016 Justice Report. Motion carried.

**Clerk's Monthly Report:**

A motion was made by Councilman Little to accept the May 2016 Clerk's Report, and seconded by Councilman Krzyston. Motion carried.

**Supervisor's Financial Report:**

Councilman Little made the motion to accept the April 2016 Supervisor's Financial Report, Councilman Perkins seconded the motion. Councilman Krzyston made a motion to accept the May 2016 Supervisor's Financial Report, Councilman Little seconded the motion. Both motions carried.

**Supervisor's County Report:**

Supervisor Tuthill was emailed by Village of Delhi Mayor Maxey regarding the Delta Engineering, Delhi Recreational River Park & Walk billing. There is a bill for easements and they would like us to pay half the billing. Councilman Perkins made the motion that the Town should continue supporting the project and pay half of the total bill (\$2,250.00) which would be \$1,125.00. Councilman Cairns seconded the motion. Motion carried. Supervisor Tuthill will give the Town Clerk the bill and it will be put on the July 12, 2016 abstract for payment.

On the County front they have reached an agreement with New York City on the Water Supply Permit. The county has authorized Jim Eisel to sign on their behalf.

A check has been received from Mang Insurance for the cost of the bounce house (one week) for the Fair-On-the-Square which we had requested from them.

**Abstracts:**

A motion was made by Councilman Cairns and seconded by Councilman Krzyston to approve the abstract of accounts "A-DB" vouchers #215 – 257 = \$128,520.13 and account "TA" voucher #495 - 497 = \$7,509.82 totaling \$136,029.95. Motion carried.

**Adjourn:**

A motion was made at 8:45 pm to adjourn by Councilman Cairns and seconded by Councilman Perkins. Motion carried.

Respectfully submitted,

*Elsa Schmitz*

Elsa Schmitz, Town Clerk, Town of Delhi