

**TOWN OF DELHI
BOARD MEETING**

**March 13, 2018
7:30PM**

Supervisor Tuthill called the meeting to order at 7:30pm.

Those present: Council members Janet Tweed, Al Perkins, Bill Cairns, Matt Krzyston

Absent: Hwy Superintendent Daren Evans

Residents: Scott Oles, Sridhar Samudrala

The Pledge of Allegiance was led by Councilmember Cairns.

Privilege of the Floor:

Village of Delhi Trustee Sridhar Samudrala spoke on behalf of the Village of Delhi in regards to the annexation of town properties to the village. He discussed the need for a joint meeting with the town which was requested to be April 2nd at 6:00pm.

Approval of February 13, 2018 Regular Board Meeting Minutes:

Councilmember Cairns made a motion to accept the minutes of the February 13th Board Meeting with Councilmember Tweed seconding. Motion carried.

Old Business:

Supervisor Tuthill stated that Michelle Griffin, Village of Delhi Clerk will speak to the councilmember's regarding the village's experience with the acceptance of credit cards at the joint meeting in April.

New Business:

Supervisor Tuthill announced that Libby Kelly was willing to accept the position for the Board of Assessment Review. Councilmember Perkins then made the motion to appoint her to the board with Councilmember Krzyston seconding. Motion carried. The clerk will notify Frank Bovee, Assessor so that he can contact her with the appropriate information/schooling.

Per the written request of Judge Gumo, Supervisor Tuthill stated that the justice court had requested the board to appoint Allen Alwine to Court Attendant, as current Court Attendant Dennis Klimowski requested to be a "substitute" only for the position. A motion was made by Councilmember Cairns to accept the resignation of Dennis Klimowski as Court Attendant, with Councilmember Perkins seconding. Motion carried. Per the request of Judge Gumo a motion was made by Councilmember Perkins and seconded by Councilmember Krzyston appointing Allen Alwine as Court Attendant retroactive of February 19, 2018 at a rate of pay of \$17.75. Motion carried.

Supervisor Tuthill stated that as councilmember's had been given a copy of the new Section 3 Participation Plan, he explained further that that per a new requirement for new grants this year; not only do you have to

try and get minorities and women involved in bidding on projects, now you must seek low income individuals/contractors for bidding purposes. This is through the Housing and Urban Development Act and a motion must be made to adopt the Section 3 Participation Plan. Councilmember Perkins made the motion to accept the Section 3 Participation Plan with Councilmember Tweed seconding. Supervisor Tuthill signed the plan with Councilmember Cairns opposing. Motion carried.

Councilmember Perkins announced the awarding of the pool bids:

General Construction – Andrew R. Mancini Associates, Inc. – Pool \$1,084,000 w/insulation \$140,000 totaling \$1,224,000.

Electrical - Upstate Companies LLC- \$46,500

Plumbing – A. Treffeisen & Son, LLC - \$102,000

Councilmember Perkins further stated that the above bidders have been approved by New York State Parks & Recreation and have met all the qualifications to meet their requirements along with submitting the necessary paperwork. The next step will be to set up a time for a pre construction meeting. Councilmember Perkins made the motion to award the bids to the above bidders with Councilmember Krzyston seconding. Motion carried. The Town Clerk will send official letters to all bidders.

Supervisor Tuthill announced that he and Councilmember Perkins had met with Bryan Boyer and Pete Gioffe of Delaware National Bank regarding the pool. The Town must do a bond anticipation note as they will be giving the monies up front for the pool with no interest for the year. The only cost to the Town will be for the drawing up of the anticipation note. Councilmember Perkins made the motion authorizing Supervisor Tuthill to have a bond anticipation note drafted for the pool. Councilmember Tweed seconded the motion. Motion carried. Councilmember Perkins further stated that with the grants you must spend the money in order to get the reimbursements; this is why we must have the BAN. He and Supervisor Tuthill formally thanked DNB for their help.

Councilmember Perkins stated that the proposal for Schoolhouse Construction Services, LLC, Eric Robert (President & Senior PM) has been working with the pool committee and the committee recommends that the Town hire him as the clerk of the works for the pool project. The cost of for six months would be per \$22,750, he would be at the site 15 hours per week overseeing the plan and reporting on the project. This cost has already been worked into the pool figures. Councilmember Perkins made a motion to hire them as the Clerk of the Works for the project. As it is professional services we are not required to bid it out. Councilmember Cairns seconded the motion. Motion carried.

Supervisor Tuthill stated that a letter was received from Dan Sanford of Delaware County DPW with regards to the bridge replacement project on Arbor Hill which is scheduled in 2020. The councilmember's wish for a walkway for pedestrians walking, widening the bridge for vehicles also the golf course will be expanding and this should be noted. It should be noted there is potential for development in that area. Tuthill requested that if there were any other thoughts on the project they should be brought to his attention by Friday.

Supervisor Tuthill requested a motion be put forward to accept the annexation proposal the village has put forward for the properties. Councilmember Perkins made the motion to accept the annexation of the territory on Route 28 consisting of the properties shown in the petition. Councilmember Cairns seconded the motion with Councilmember Krzyston abstaining. Motion carried. A motion was made by Councilmember Cairns for

a joint meeting with the Village of Delhi at the Village Hall on April 2nd at 6:00pm. Councilmember Perkins seconded the motion. Motion carried.

Supervisor Tuthill stated a motion was necessary for items to be put out to bid. Hauling fees for #1 crushed stone, diesel fuel and fuel oil. Councilmember Perkins made the motion to authorize the Town Clerk to advertise for the bids per the three listed items, Councilmember Tweed seconded. Motion carried.

Committee Reports:

Highway/Machinery: (Councilmember's Perkins & Cairns) – Written report from Superintendent Evans was given. Supervisor Tuthill stated he has met the new mechanic and he is very happy with the job. He has been busy and has fixed two vehicles; we are getting equipment back on the road much quicker. He further stated the mechanic has made a significant improvement in the week he has been here. Councilmember Perkins questioned the shared services with the village; Supervisor Tuthill stated this could happen. Highway Superintendent Evans will in charge of how this happens, the councilmember's discussed chargeback's and will discuss that the village would buy the parts and we would bill for the labor from the DA account. This will most likely be the way to handle the shared services, Councilmember Cairns will discuss with Superintendent Evans. Councilmember Cairns thanked the highway department for the hard work they have done on the roads. Supervisor Tuthill reiterated the good job done by the highway department. Councilmember Cairns stated they had made a significant improvement on the Sherwood Road shed cleaning. Supervisor Tuthill stated that he has received an email from the state regarding the truck grant requesting more information.

Health/Youth: (Councilmember's Tweed & Cairns) – N/A

Economic Development/Shared Services: (Councilmen Perkins & Krzyston) – Councilmember Krzyston stated the new liquor store is asking for endorsement from the shared services committee or others showing support of a new business. Councilmember Perkins had a meeting with Chris Maney from the Village of Delhi regarding the speed limit signs by the college entrance and school area, the mayor has again contacted the state and Supervisor Tuthill stated he has contacted them also requesting they fix them.

Recreation: (Councilmember Perkins) – Councilmember Perkins stated the playground would not be available this summer due to construction of the pool. Electric needs were also discussed; there may be a contract necessary for this that the town needs to sign.

Personnel: (Councilmember Perkins) – N/A

Building: (Councilmember's Cairns & Krzyston) – Councilmember Cairns has not heard anything from the contractor on the highway garage roof. He will have a report at next month's meetings. He also replaced the lights in the Clerk's office.

Supervisor Tuthill and Councilmember Perkins discussed bidding out the cleaning and the mowing again this year. It was determined to leave as is.

IT: (Councilmember Tweed) – Councilmember Tweed has been working with Dave Kopecek as to putting the town resolutions on line. She further stated she is looking into accessing the same as the village has done with Codes; making it a more accessible document instead of just a pdf. She will report back on her findings.

CODES: (Councilmember Cairns) – Councilmember Cairns announced there were no permits issued for February, 9 inspections and meeting.

CODES Monthly Report:

A motion was made by Councilmember Cairns to accept the February 2018 Code Report. Councilmember Krzyston seconded the motion. Motion carried.

Justice Court Report:

A motion was made by Councilmember Krzyston and seconded by Councilmember Cairns to accept the February 2018 Justice Report. Motion carried.

Clerk's Monthly Report:

A motion was made by Councilmember Krzyston to accept the February 2018 Clerk's Report, and seconded by Councilmember Perkins. Motion carried.

Supervisor's Financial Report:

Supervisor Tuthill provided the yearend financial report for 2017. Councilmember Perkins made a motion to approve the yearend financial report for 2017 as presented. Councilmember Cairns seconded. Motion carried.

Supervisor's County Report:

Supervisor Tuthill stated a county meeting will be held tomorrow. He felt there would be no mention at this time regarding the purchasing from DPW. Councilmember Krzyston questioned if the county wanted to purchase more property on Main Street, as they now say there is no parking for the 97 Main Street purchase. This is still under discussion as access in an issue. 95 Main Street is the property in question for purchasing. There will be a Capital Projects Committee meeting on March 27th at 6:00 in Walton at the fire hall regarding the two Mental Health Facility sites allowing residents to voice their opinions. All community members are welcome. They are hoping to have a site picked by summer, with construction next spring. Supervisor Tuthill has another meeting in Kingston regarding land acquisition. He believes Pete Lopez agrees there has been enough land acquisition in Delhi, we are in the red. Supervisor Tuthill would like to see a moratorium on any more purchases in the county. On the 22nd there will be another meeting with him in Margaretville with Mr. Lopez without the city being present. Councilmember Krzyston stated voters do speak of this and want to know what can be done. Supervisor Tuthill will keep the council updated.

Abstracts:

Councilmember Perkins made the motion to approve Abstract #003 - 2018 accounts A – DB Voucher No. 80 - 119 equaling \$67,495.74 account SF Voucher No. 147 equaling \$229,435.36 and TA Voucher No. 148-151 equaling \$9,682.62. Total of presented vouchers for Abstract #003-2018 - \$306,613.72. Councilmember Cairns seconded the motion. Motion carried.

Supervisor Tuthill requested a motion for the transfer of monies for the purchase of a new copier. Councilmember Perkins made the motion to authorize a budget amendment transfer from the contingency account to account A1620.2 for the new copier in the amount of \$6,233.00. Councilmember Cairns seconded. Motion carried.

Adjourn:

A motion to adjourn the regular monthly meeting at 8:40pm was made by Councilmember Perkins and seconded by Councilmember Cairns. Motion carried.

Respectfully submitted,



Elsa Schmitz, Town Clerk, Town of Delhi